

COUNTY COUNCIL OF CECIL COUNTY, MARYLAND
LEGISLATIVE SESSION DAY 2020-23

RESOLUTION NO. 65-2020

Title of Resolution: Approval – COVID Supply Storage – Multiple Year Contract

Synopsis: A Resolution to approve a three (3) year lease agreement between the County and Nowland Development, Inc. to rent 4,808 square feet of space, located at 400 Pintail Circle, Elkton, for a total cost of \$165,877 for use for COVID Supply Storage.

Introduced by: Council President on behalf of the County Executive

Introduced and ordered posted on: December 8, 2020

Scheduled for consideration on: December 15, 2020

By: _____
Council Manager

Notice and title of Resolution having been posted by DATE at the County Administration Building, 200 Chesapeake Blvd., Elkton and consideration by the Council having been scheduled on DATE.

By: _____
Council Manager

Explanation: CAPITAL LETTERS INDICATE LANGUAGE ADDED TO EXISTING DOCUMENT
~~Strike through~~ indicates language deleted from existing document
Underlining indicates language added to document by amendment.
~~Double Strike through~~ indicates language stricken from document by amendment

Approval – COVID Supply Storage – Multiple Year Contract

1 **WHEREAS**, in accordance with Section 505 of the Cecil County Charter, on April 1, 2020, the County
2 Executive submitted a proposed budget to the County Council for Fiscal Year 2021; and

3 **WHEREAS**, in accordance with Section 506 of the Cecil County Charter, the County Council held
4 public hearings on the proposed budget submitted by the County Executive for Fiscal Year 2021; and

5 **WHEREAS**, in accordance with Section 507(b) of the Cecil County Charter, on May 19, 2020, the
6 County Council adopted the budget for Fiscal Year 2021; and

7 **WHEREAS**, the Special Revenue Other Grants Fund – Health Department – CARES Grant budget for
8 Fiscal Year 2021 includes funding to support all county purchases related to the fight against the COVID-19
9 pandemic; and

10 **WHEREAS**, Nowland Development, Inc. has agreed to a three-year lease agreement with the County
11 to rent 4,808 square feet of space, located at 400 Pintail Circle, Elkton, MD 21921, in order to house the
12 county’s stockpile of PPE, Personal Protection Equipment, and related medical equipment for a total
13 payment of \$165,877 over three years, with the first year’s lease being funded with the CARES grant funds;
14 and

15 **WHEREAS**, the proposed lease agreement is in excess of \$20,000 aggregate, and is for multiple fiscal
16 years, for which County Council approval is required in accordance with Section 515(d) of the Cecil County
17 Charter; and

18 **WHEREAS**, the County Executive requests approval by the County Council of the aforementioned
19 three (3) year agreement with Nowland Development, Inc.

20 **NOW THEREFORE, BE IT HEREBY RESOLVED BY THE COUNTY COUNCIL OF CECIL COUNTY,**
21 **MARYLAND**, that the County Executive is authorized to enter into a three (3) year agreement with Nowland
22 Development, Inc. for a total cost of \$165,877.

23 **AND BE IT FURTHER RESOLVED BY THE COUNTY COUNCIL OF CECIL COUNTY, MARYLAND**, that this
24 Resolution shall take effect on the date of its passage.

INTRODUCED: December 8, 2020

ADOPTED: _____

President of the Council

ATTEST:

Council Manager



CECIL COUNTY, MARYLAND

DEPARTMENT OF FINANCE

FISCAL IMPACT NOTE

SUMMARY OF LEGISLATION

SPONSOR: Council President at the request of the County Executive

RESOLUTION NO. 65-2020 – APPROVAL – COVID SUPPLY STORAGE – MULTIPLE YEAR CONTRACT

SYNOPSIS: A Resolution to approve a three (3) year lease agreement between the County and Nowland Development, Inc. to rent 4,808 square feet of space located at 400 Pintail Circle, Elkton, MD 21921 for a total cost of \$165,877.

FISCAL IMPACT SUMMARY: The approval of this Resolution will not have a fiscal impact as the cost of the lease for FY2021 will be paid for with CARES grant funding.

FISCAL ANALYSIS:

The Department of Emergency Services has been diligent for the past eight months in creating a County stockpile of PPE and other medical equipment to assist with the fight against and the spread of COVID-19 in Cecil County. The department does not have sufficient space to store all of the equipment and supplies. It is currently being housed in the building on Chesapeake Boulevard owned by W.L. Gore. Gore has agreed to allow the County to use the space until April 2021. The County has been reviewing available space in which to relocate the items when the term of the County's relationship with Gore comes to an end. The Nowland property is located next to the County Administration Building and is in close proximity to DES, as well as the building where the supplies are currently stored.

The County will be able to use CARES grant funding to pay for the first year of the lease. If additional CARES money is granted to the County, it is intended to be used to pay for the second year of the lease. If there is no additional CARES funding, the department will budget the lease for 6 months in the FY22 budget and will continue to budget until the end of the lease. The deadline to use CARES grant funding is December 31, 2020. As the resolution is being introduced on December 8, it will then be considered on December 15 and if passed will meet the grant deadline for expenditure.

Going forward, the County is considering a long term solution if it is determined that there is a need to continue storing pandemic related items beyond the time frame of the lease.

