



Facility Use Application – Ball Fields & Pavilions

17 Wilson Road

Rising Sun, MD 21911

410-392-4537 & 410-658-3000 Fax: 410-658-3011

Application for the use of:

Park Name: Community Center Park Conowingo Park Johnnies Ball Field Sports Complex

Amenities requested: _____

Will Concessions be sold? Yes No (If yes, vending application must be completed, submitted and approved prior to event)

Date/ Time:

_____ One Day only: ____/____/____ Time: _____am/pm until _____am/pm

_____ Recurring Event: Start Date: ____/____/____ End Date: ____/____/____ Number of 1 hr blocks _____

Indicate which day (s): _____ Sunday Time: _____am/pm until _____am/pm

_____ Monday Time: _____am/pm until _____am/pm

_____ Tuesday Time: _____am/pm until _____am/pm

_____ Wednesday Time: _____am/pm until _____am/pm

_____ Thursday Time: _____am/pm until _____am/pm

_____ Friday Time: _____am/pm until _____am/pm

_____ Saturday Time: _____am/pm until _____am/pm

Recurring event dates (list all) _____

FOR THE PURPOSE OF: _____

Applicant's Name: _____ Organization: _____ Age Group _____

Mailing Address: _____ City: _____ State: _____ Zip _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Insurance Company: _____ Policy#: _____ Expiration Date: _____

USE OF COUNTY FACILITIES:

Cecil County recognizes that the use of the park facilities is frequently desired by numerous groups in order to carry on their activities. The following rules and regulations are established to insure equitable use among all user groups. A complete list of the County's Park Ordinances can be found in the County Park(s) section of the website: www.ccgov.org

FACILITY RULES: (see www.ccgov.org for a complete list of Park Ordinances)

1. Vehicles must park in designated parking areas. Parking is restricted to the parking lots and the OUTER side of the roadway. There are NO VEHICLES, unless authorized, permitted on any grass surface areas of County facilities. It is the responsibility of the applicant to ensure that vehicles do not park in undesignated areas. Failure to comply may result in termination of issued permit.
2. User responsible for clean-up of all trash and debris subsequent to use
3. Electricity is not available for usage in the park
4. Alcoholic beverages not permitted in public parks
5. Consideration of others using the park is important; consequently pavilion users are requested to control noise and other activities which may affect the enjoyment of other park visitors.

USER PRIORITY:

Priority for use of park facilities shall be as follows:

1st Priority: Any County Parks & Recreation sponsored activity.

2nd Priority: Any program that is directly affiliated with the County or CCPS.

3rd Priority: County Citizens

4th Priority: Non-Profit recreation programs for the youth.

5th Priority: All other users. Such as volunteer agencies, religious groups, school groups, civic groups, on a first come first serve basis.

BALLFIELD USE:

All County ball fields are available for use by permit only! Ball fields are available for the following rates:

Resident Use - \$5 per hour

Non Resident Use - \$20 per hour

Lights - \$30 per hour

If an applicant is not a Cecil County resident but can show more than 51% of their roster resides in Cecil County, resident fees would apply. The Recreation Department reserves the right to request detailed roster information if necessary from user groups to determine status.

APPLICATION PROCEDURE:

Groups interested in using County Park facilities must submit an application to the Parks and Recreation Department 7 days prior to the date of the requested event. Each application must contain signature of the individual directly in charge of said activity. Each application for league play/practice must be submitted with **PROOF OF LIABILITY INSURANCE. CECIL COUNTY MARYLAND MUST BE NAMED AS AN ADDITIONAL INSURED ON ALL CERTIFICATES OF INSURANCES SUBMITTED.**

AGREEMENT

I, the undersigned authorized representative of the named organization in this application, agree to abide by the rules and regulations of Cecil County Maryland and all applicable laws and agree to indemnify and save harmless the Cecil County Maryland, it's employees and agents from any act of commission or omission which may result in any personal injury or property damage arising out of the organizations use of County facilities.

Applicant's Signature: _____ Date: _____

For Office Use Only:	
Date Received: _____	Proof of Insurance Submitted: _____ YES _____ NO
Approved _____ Denied _____	By: _____ Date: _____
Total Fees: _____	Amount received: \$ _____ Date: _____ Check# _____