

Cecil County Housing Agency
200 Chesapeake Blvd. Suite 1800 Elkton, MD 21921

DISCLOSURE OF INTEREST AND FREEDOM OF CHOICE

PURPOSE:

1. Maintain client participant confidence.
2. Disclose relationships

SCOPE:

It is the policy of the Cecil County Housing Agency to inform all client participants that they are free to utilize any lender, Title Company, realtor, lawyer, expert, inspection company, or lending product of their choosing. Clients/participants are under no obligation to utilize services with which the Cecil County Housing Agency has partnered.

It is the policy of the Cecil County Housing Agency that no staff member or immediate family member has any financial interest in any companies the Housing Agency may partner with.

Staff members and immediate family members are prohibited from accepting a gift, promotional item, refund, rebate or any type of compensation from any lender, title company, realtor, inspection company, or any party involved in the client's/participant's home buying, related service or any service recommended by the Cecil County Housing Agency involving a third party.

Cecil County Housing Agency staff must notify a client/participant of any interest he or she or an extended family member may have, or could be viewed as having, resulting in benefits to themselves or the extended family member; to include, but not limited to parent, grandparent, grandchild, sister, brother, mother-in-law, father-in-law, stepchild, aunt, uncle, niece, or nephew.

STAFF MEMBER STATEMENT CERTIFICATION

Check One

- I certify I am in compliance with the policy.
- I am not in compliance with the policy.

Signature

Date

CLIENT CERTIFICATION

Check One

- I have been advised and understand the policy.
- I do not understand the policy and need further explanation.

Signature

Date