Animal Care and Control Oversight Commission
Meeting Minutes September 26, 2013
7:00 p.m.

ACCOC MEMBERS PRESENT: Veronica Dougherty, Kerrianne Hanlin, Ricky Lewis, and Lyn Yelton (Chair)

COUNTY STAFF: None

Meeting called to order at 7:05 p.m.

The Commission meeting began with a review of several applications for kennel licensing. The applications that were reviewed included, Chapter 142 Appendix 4 - Commercial Kennel Lic., Appendix 6 Hobby Kennel Lic., and Appendix 14 Boarding Kennels Lic. These applications and associated sections of Chapter 142 were reviewed for the purposes of creating clarity for the applicant. Each application was reviewed and commented on by the Commission and members of the public to address specific questions raised during the application process. The purpose of this meeting was to review and compile these questions, which will be presented to A Buddy for Life (ABFL) for review.

Questions by Appendix:

Appendix 1: Fee Schedule and Appendix 2: Dog License Application were reviewed and found to be clear by the applicant.

Appendix 3: Kennel Inspection Report

Question 2. Does the site provide adequate space for exercising? Some wanted to know what constituted enough exercise.

Question 44. Some applicants wanted to know why the premises is being checked for approval by Planning and Zoning.

Appendix 4: Commercial Kennel Application

One kennel operator wanted to know why a copy of the grading plan had to be attached and did it apply to existing kennels. He also wanted to know why he had to identify all of his buildings and the use of each.

With regard to the number of litters produced in a year, the question was raised about when is that litter counted (i.e., When the litter was conceived? When the litter is born? When the animals are of adoptable age?).

What is considered a reasonable time for inspection? When can the Animal Care and Control Authority (ACCA) come for inspections?

Appendix 5: Veterinary Care

It had been expressed by two kennel owners that they did not know how to fill out this section. They expressed that they had a hard time getting their vet to visit the premises and sign the application. Other questions were in regard to justification of the questioning within this section.
Those questions included:

Why do dogs have to be seen every six months?

Why do they need to know what kennel operators feed the animals?

What do they mean when they say “what is your method of euthanasia”?

Why do they need to know about our breeding pairs?

Does the veterinarian have to be a MD licensed vet?

What is considered an “acceptable” exercise plan? Does my vet simply have to sign to verify?

Appendix 6: Hobby Kennel Application

This Appendix is the application for the Hobby Kennel License. The questions mentioned above in Appendix 4, 5 and below in Appendix 7 apply to these applicants also. Appendix 4, 5 and 7 are required for the Hobby Kennel application and as a result we refer you to the same questions outlined as noted in each Appendix.

Appendix 7: Exercise Plan for Dogs

Some kennel operators have expressed confusion over what is considered “adequate” exercise? Does this have to be the required two hours for all dogs or are there exceptions to the rule, and whether or not a veterinarian can simply sign to confirm that the animal is exercised?

The Commission ended the review process on Appendix 7.

The Commission recommended that a meeting be set up between ABFL, the ACCOC, and kennel operators who may have questions concerning the application process. This meeting was scheduled for October 3, 2013.

Lyn Yelton suggested that a grace period for the applicants should be granted in order for the review process to be completed. This was discussed and voted upon. It was agreed unanimously that the Commission would recommend a 60 day grace period be granted to the kennel operator applicants until the Commission could finish it’s review of the other applications and provide recommendations on how to handle the application issues. The Commission agreed to meet some time after the quarterly meeting to continue this process. The Commission will have to decide whether to recommend re-opening the application portion of Section 209 chapter 142 for revision or whether to recommend an alternative course such as an instructional guide to aid in the application process.

The meeting was adjourned at 8:50 p.m.

Secretary

[Signature]

[Another Signature]