OFFICE OF ADMINISTRATION

The past few months have been a tremendously busy time within Cecil County Government!

The administration has been working diligently to improve safety for visitors and employees in and around our facilities throughout the county. Along with many visual security enhancements, such as installing concrete bollards and internal and external cameras, our employees continue to be provided with opportunities to participate in ALICE trainings through the Cecil County Sheriff’s Office.

Administration is also encouraging leadership and staff to make use the ReadyCecil app, designed by our very own Department of Emergency Services Deputy Emergency Manager, Michelle Lloyd. In an emergency situation, the app can assist our leadership with accountability of their staff through a simple text message. I implore all Cecil County citizens to download the free app to their mobile devices and create a plan. Be prepared!

We continue to promote County Executive McCarthy’s customer service initiatives to provide optimal and efficient service to the citizens of Cecil County.

On behalf of our leadership team, I hope that you find this update helpful.

Al Wein, Director of Administration
The Maryland Department of the Environment approved the Cecil County Master Water & Sewer Plan on July 22, 2019. This approval was the culmination of a process that began in early 2018 with an in-house rewrite of the document. The Environment Article of the Annotated Code of Maryland requires the County to have a Master Water & Sewer Plan and to update said plan every three years. The next update of the Plan will occur in 2022.

The Cecil County Council adopted the County’s Green Infrastructure Plan on August 20, 2019. The Green Infrastructure Plan identifies key natural features that provide wildlife and fish habitats as well as a myriad of benefits to residents like flood reduction, removal of water and air pollution, erosion control, and recreational opportunities. The Green Infrastructure Plan is also beneficial in helping the County to improve its Community Rating System Plan to assist homeowners in floodplains to obtain lower flood insurance rates.

The Department has recently sent 12 applications to the Maryland Agricultural Land Preservation Foundation (MALPF) for review on behalf of property owners that are desirous of selling their development rights. These applications total 2,409 acres. The applicants can expect to hear from MALPF in the spring of 2020 for offers on their submittals.

Land Use and Development Services (LUDS) has been working alongside the Administration as well as the Maryland Department of Transportation (MDOT) and the Delaware Department of Transportation (DelDOT) to identify a mutually beneficial solution to the U.S. Route 301 toll diversion situation in southeastern Cecil County. The village of Warwick has been negatively impacted by the diversion and local roads such as Sassafras Road, Wilson Street, and Edgar Price Road have seen their traffic counts explode exponentially which has created a deleterious effect on the condition of said roads. Dialogue is ongoing as we all work cooperatively to achieve success.

Lastly, the Mayor and Commissioners of the Town of Elkton voted on July 15, 2019, to rezone a County owned property on Booth Street from Urban Residential (R3) to Central Business District (C1) based on a mistake in the last comprehensive rezoning. LUDS was instrumental in guiding the County Attorney through this process and providing him with the support necessary to achieve a successful outcome with the Town.

For FY2020, Cecil County Government’s non-union employees received a 1% cost-of-living increase. Step Increases are budgeted for FY2020 for those employees who receive a satisfactory or better annual performance appraisal.

In August, the Department of Human Resources hosted a Cecil County Chamber of Commerce Roundtable for local Human Resource professionals. Joy Strand, Executive Director of the Maryland Medical Cannabis Commission, presented on the topic of Maryland’s Medical Cannabis Program.

Department of Human Resources will hold an employee Wellness & Benefits Fair on October 3, 2019, featuring multiple vendors at the Administration Building (Elk Room) from 7:30 AM-1:00 PM. Employees may sign up for flu shots, biometric screenings, and chair massages. Being proactive in our efforts to be healthy and live well is important for all of Cecil County’s residents.

County Executive Alan McCarthy announces the appointment of Ms. Deborah Sniadowski as Deputy Attorney for Cecil County Government. Since her appointment in June, Ms. Sniadowski has been working closely with the Department of Land Use and Development Services, the Planning Commission and the Board of Appeals, as well as assisting on code enforcement issues and drafting various legal documents. Ms. Sniadowski possesses a Bachelor of Arts in Communications from the University of Delaware. After working in business operations and public relations in a corporate environment for five years, she went on to earn a master’s degree in Secondary Education from Wilmington University and taught at William Penn High School for thirteen years. During that time, Ms. Sniadowski studied law at Delaware Law School at Widener University and graduated with a Juris Doctorate in 2013. She has been in private practice for the last three years working for a law firm in Delaware focused primarily on real estate and personal estate law.

Ms. Sniadowski is also an adjunct professor at Delaware Law School teaching contract law to paralegal certificate candidates.

Land Use & Development Services

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The Cecil County Parks and Recreation Department hosted 7 tournaments (youth lacrosse – adult soccer) over the summer months attracting over 25,000 people to the county. We will be hosting three more tournaments this fall which should bring an additional 15,000 visitors to the area.

The synthetic turf project at North East High School is near completion and the field will be ready for use this September. The Elk River dredging project has been awarded and we hope to have the vendor in the water by mid-late September.

The department’s programming division just wrapped up its summer activities list and is preparing for several fall offerings including Wolf Pack Youth Football, Youth Enrichment Program, Elementary and Middle School Movers, After the Bell, Adult Soccer, Youth Wrestling, and much more.

We are busy with third party turf field rentals, groups to include, but not limited to, Cecil County Junior League Football, Cecil Soccer, Cecil College, etc.

We invite and encourage any and all who may have questions regarding Parks and Recreation activities to contact us directly in the Elkton office at 410-996-8101, or at the Rising Sun office at 410-656-5125.

It’s that time of year or some say the most wonderful time of year- the kids go back to school!!

Here are some tips to help keep kids (and you) safe.

It’s never too early to plan and prepare for an emergency.

View the latest Cecil County Government job openings: www.ccgov.org
As the end of the fiscal year approached the Facilities Management Department completed a number of projects. Those projects included:

Installing barricade devices throughout the Administration Building. These devices allow employees to quickly secure doors to offices and conference rooms in case there is a physical threat within the building.

Facilities team members took advantage of the recently paved parking lot at Animal Services to stripe and set new parking bumpers. Doing so has maximized parking for visitors to the shelter and given the lot a fresh new look.

Much needed sidewalk repairs were completed at both the Courthouse and Health Department. Cracked and damaged areas were replaced – simultaneously eliminating trip & fall hazards while providing a more professional appearance.

Several improvements to the Sheriff’s Office / DES were made. This included replacing old and rusted exit doors in the rear of the building as well as freshening up several areas with new paint.

Lastly, Facilities Management unveiled its departmental logo in the last quarter. Incorporating emblems of custodial work (broom), maintenance work (wrench) and management (reports) the logo attempts to capture what the department provides its end users (members of the public, CCG employees) on a daily basis.

The Department of Information Technology has been busy working on various projects on systems throughout the County.

**Completed:**
1. Resolved 7,415 tickets in FY19. This is a 35.65% productivity increase over FY17.
2. 23.33% of business partner tickets were resolved within 1 hr.
3. Implemented a new Help Desk & Change Management System that integrates with our Enterprise Monitoring & Alerting system.
4. Cyber Security initiatives
   a. Released county wide Cyber Strategy. Created Cyber dashboard to measure security framework & controls. Implemented a risk registry.
   b. Roll out of Knowbe4 Cyber Security Awareness Training – post Phishing campaign & hosting informational employee training sessions.
   c. New high resolution security cameras were installed in the ADMIN building.
   d. Involved with CJIS & NCIC compliance/regulation audit.
   e. Prevented 6 legitimate email phishing attempts from spreading.

**Current Cyber Capabilities:**
- Log Analyzer
- Firewalls
- Web proxy server
- Email Filtering
- Active Directory
- Daily Security Feeds
- Endpoint Protection Virus protection
- Manual/Automated Patch Management System
- Security Awareness Training
- Increased existing internet bandwidth - Network Maryland.
- Collecting utilization & cost metrics on the printing environment.
- Added 3 new locations onto the network for Community Services.
- Overhauled the networking closet at Paramedic 3
- Installed a new Scan & Print server to replace outdated equipment.
- Coordinated the installation of a Video Initial Appearance system to provide cost & time saving efficiencies for CCSO.
- Updated the HAPPY system for Housing.
- Assisted with reconstruction of CCSO/DES HQ & backup 911
- Worked with DES to connect their new radio system infrastructure with CAD
- Created a Service Delivery Coordinator role.
  o Implemented 424 Enterprise Changes in FY19.
  o 56.84% were classified as Normal changes, 43.16% were Emergency changes.
  o 93.82% of all tickets were resolved within Service Level Goals.
- 49% of all tickets were resolved Remotely at a cost efficiency instead of dispatching to desk-side support.
- 3 year IT strategy roadmap established.

**In Progress:**
1. Redundant SD-WAN internet circuits at 7 county facilities for fault tolerant business resiliency.
2. Increasing the bandwidth at Stemmers Run at a cost savings.
3. Integrating ADMIN security cameras with the State MVIEW system.
The Cecil County Office of Economic Development (OED) continues to grow Cecil County’s economy and create jobs. Highlights from the past three months include the following:

- OED continues to work closely with the towns across the county. OED and County Executive McCarthy toured downtown Rising Sun, Port Deposit, and Perryville and met with two dozen business owners.
- OED hosted and helped plan the Cecil County Tour and Collaboration Roundtable for Maryland Commerce Secretary Schulz.

Several exciting events are coming up in the next couple of months in Cecil County economic development, agriculture, and tourism – the Harvest Dinner on September 26th at Chesapeake Inn, Fair Hill International October 17th-20th, and the highlight of Economic Development Week, from October 20th to 26th, will be our 2019 Commercial & Residential Event!

Reserve your spot at the table by contacting Donna Witkowski at 410-996-5280 or dwitkowski@umd.edu.
Join us Saturday, October 5, for Cecil Cares 2019, the fourth annual countywide day of service. From Earleville to Fair Hill, local nonprofit organizations and agencies will offer county residents the opportunity to volunteer for one day to make a difference in our community!

In 2018, 160 volunteers completed 11 projects for local non-profits and organizations, cleaning up trails and playgrounds, painting the Elkton Senior Center, conducting donation drives, installing environmental planting at Calvert Regional Park and more! Visit [www.volunteercecil.org](http://www.volunteercecil.org), click on the green “Cecil Cares” banner, and locate a project where you can give back to your community.

Mobility on Demand Project:
In early August, the Department of Community Services submitted a grant application for a pilot mobility on-demand project through the Federal Transit Administration’s Integrated Mobility Innovation Demonstration Program. The proposed project will enable Cecil Transit to create a new service model which will enable riders to utilize a smart phone application to request a same day trip. In order to successfully measure the transformational impact of the project, the scope will be limited to residents of partnering recovery houses and will provide trips to jobs, medical appointments, social engagements, etc. within a predefined service zone. The one-year pilot will provide an opportunity to measure the success of an on-demand service model in a rural community and, if successful, can be expanded and replicated for a variety uses including non-emergent medical transportation, rides to employment, and extension of public transportation to underserved areas of Cecil County. Grant awards should be announced mid-winter.

Mid-County Transit Hub Study: Phase II:
In October 2016, RK&K Engineers completed a study to assess the needs of a Mid-County Transit Hub to support the growth of Cecil Transit and reduce operating costs by reducing stem, or dead-head, miles. Phase I of the study established site selection criteria, reviewed case studies, explored scope of use and identified sites for further consideration. The study recommended that Cecil Transit and the Maryland Transit Administration proceed to Phase II and continue studying the feasibility of the Hub. Phase II of the study will include site concepts, detailed programming, building layouts, and will provide a more detailed analysis of possible sites. Kick off for Phase II of the study will begin in September.

Cecil County Child Advocacy Center Celebrates 20 years!!
Please join our Open House on September 19, 2019 at 2:00pm
R.S.V.P. to 410-996-0279

October is Domestic Awareness Month
On Saturday, June 15th, over 300 people gathered at Charlestown’s Footlog Park for the 10th Annual Cecil County Wade-In organized by the Stormwater Management Division. The event featured speakers, displays, vendors, and musical entertainment and culminated in the attendees wading into the Chesapeake Bay to determine the “sneaker index,” an informal way of measuring water clarity intended to highlight the importance of water quality in local streams, rivers, and the Chesapeake Bay. The 2020 Wade-In is scheduled for Saturday, June 13, 2020, with the location to be announced.

Under the terms of an agreement between the County and the Town, the Wastewater Division took over the operation and maintenance of the Town of Chesapeake City’s wastewater treatment plants and sewer collection system as of July 1, 2019. The Town still owns the treatment plants and collection system, sets the rates, sends out the bills, and collects the fees, but has contracted with the County to provide the personnel to operate the facilities.

Construction continues on the Elkton West Sewer project, which is intended to install sanitary sewer in the Route 40 corridor between the towns of North East and Elkton. Phase 1 was completed in April 2019 and extended County sewer along Route 40 in the vicinity of Marley Road as well as going underneath Route 40 and up Marley Road for a distance of about 600 feet. Construction on Phase 2 is underway and is currently about 50% complete. Phase 2 includes construction of a sewer pumping station and installation of sewer main to serve that section of Route 40 in the vicinity of Nottingham Road. Completion is expected in early 2020. The goal of the project is to help facilitate economic development within the Route 40 corridor in order to expand the County’s tax base and improve employment opportunities for residents.

The project to replace the County’s Harbourview Wastewater Treatment Plant (WWTP) is about 50% complete. The Harbourview WWTP serves the Harbor View area of the County which lies off Court House Point Road south of Chesapeake City and the C & D Canal. The current WWTP is over 30 years old, has reached the end of its useful life, and needs to be replaced. The new WWTP will provide Enhanced Nutrient Removal, or ENR, level of treatment, which will significantly reduce the amount of nutrients being discharged into the Chesapeake Bay watershed. The $5.7M project is being funded thru a combination of County funds and Bay Restoration Fund grant money from the Maryland Department of the Environment (MDE). The new WWTP is expected to be completed and placed into operation in spring 2020, at which time the existing WWTP will be taken out of service and removed.

The County has awarded a $9.5M Design Build contract for the replacement of the County’s wastewater treatment plant in Port Deposit. The current WWTP is over 40 years old and sits on the banks of the Susquehanna River and so is subject to flooding. The new WWTP will be built on higher ground outside of the flood plain and will provide ENR-level treatment. Its capacity will be 150,000 gallons per day, the same as the current WWTP. As with the Harbourview WWTP project, the Port Deposit WWTP project is being funded thru a combination of County and Bay Restoration Fund grant funds. The new WWTP is projected to be completed and placed into service in early 2021.

The County has awarded a $2.2M contract for the construction of a sewer pumping station and sanitary sewer main to connect the CECO sewer system to the County’s Cherry Hill sewer system. CECO is a private utility providing sewer service to the Manchester Park area of the County, but it has concluded that its customer base is too small to allow it to continue operations. CECO and the County have entered into an agreement for the County to take over the CECO sewer collection system once the connection is made to the nearby Cherry Hill sewer system. Once the connection is made and the County officially takes ownership of the system, CECO’s sewer customers will become County sewer customers. The project is 100% funded thru grant funding from MDE. On-site construction work will start in September 2019 with completion currently projected for early 2020.

Solid Waste Management Division will conduct a Household Hazardous Waste Day (HHW Day) event on Sunday, October 6, 2019 at the Cecil County Central Landfill. Cecil County residents will be able to dispose of household hazardous waste such as pool chemicals, insecticides, old fuel, etc. at no charge. Cecil County Sheriff’s Office deputies will be on hand to accept unwanted, unneeded, and expired medications as well. The HHW Day events are held on Sundays rather than Saturdays to better manage the traffic flow and keep waiting times down. Saturdays have the highest traffic volumes at the landfill and when HHW Day was held on Saturday in the past, the lines and wait times at the landfill entrance were unacceptably long and so the decision was made to switch the HHW Day events to Sundays. Due to strong demand, two HHW Day events will be held per year. A spring HHW Day event is tentatively scheduled for Sunday, April 19, 2020. See flier on the next page of this newsletter.
CECIL COUNTY DEPARTMENT OF PUBLIC WORKS
SOLID WASTE MANAGEMENT DIVISION

HOUSEHOLD HAZARDOUS WASTE DAY
WITH MEDICATIONS ACCEPTANCE

SUNDAY, OCTOBER 6, 2019
7:30AM—3:00 PM
CECIL COUNTY CENTRAL LANDFILL
758 E. OLD PHILADELPHIA RD., (RT. 7), ELKTON, MD

HELP US HELP THE ENVIRONMENT BY PARTICIPATING IN OUR HOUSEHOLD HAZARDOUS WASTE DAY EVENT WITH MEDICATIONS ACCEPTANCE FROM 7:30 AM TO 3:00 PM AT THE CECIL COUNTY CENTRAL LANDFILL LOCATED AT 758 E. OLD PHILADELPHIA RD., (RT. 7), ELKTON, MD.

WE WILL BE GIVING OUT INFORMATION ON SOURCE REDUCTION, RECYCLING, & COMPOSTING.

THE CECIL COUNTY SHERIFF’S OFFICE WILL BE ON SITE ACCEPTING MEDICATIONS AND THE CECIL COUNTY HAZARDOUS MATERIALS RESPONSE TEAM WILL BE ASSISTING AS WELL AS GIVING TOURS OF THE HAZ-MAT BUS.

THIS IS A FREE EVENT FOR CECIL COUNTY RESIDENTS TO BRING IN ONLY FOLLOWING:

- Unused or expired medications
- Gasoline & gas mixtures
- Oil based & alkyd paints
- Wood stains
- Paint thinners & solvents
- Cleaners & pool chemicals
- Insecticides & pesticides
- Herbicides (weed killers)
- Adhesives
- Mercury & mercury thermometers
- All other household chemicals

GIVE US YOUR FEEDBACK BY TAKING OUR SURVEY AT CCRECYCLING.ORG

ITEMS IN PURPLE ARE ACCEPTED AT THE CENTRAL LANDFILL AT NO CHARGE AND SHOULD BE BROUGHT DURING NORMAL LANDFILL OPERATING HOURS (MON-SAT 7:30 AM—3:30 PM)

- Motor oil, antifreeze, & oil filters
- Vegetable oil
- Usable latex paint
- Batteries (lead acid & rechargeable)
- Propane tanks
- Fluorescent lamps (all types)
- Mercury thermostats
- Sharps (syringes, lancets, needles)

THE FOLLOWING WILL NOT BE ACCEPTED AT THE EVENT:

- No commercial hazardous waste
- No trash or other wastes not listed
- No brush or yard waste
- No other recyclables not listed

TO FIND OUT MORE ABOUT HOUSEHOLD HAZARDOUS WASTE DAY EVENTS CONTACT OR VISIT:

410-996-6275  WWW.CCRECYCLING.ORG

Updated 7.9.19