Coordination Council Meeting  
December 7, 2017

In Attendance:

Charlene Hall – Cecil Transit  
Dorothea Phillips – CCDSS  
Betsy Vennell – North East  

Suzanne Kalmbacher – Transit Operations Supervisor  
Sarah Pinto – CCDSS  

Linda Yeatman – Director of DCS  
Robin Spurdle – United Way

The meeting began at 11:00 AM with Linda and Suzanne greeting attendants.

Suzanne spoke first on several topics:

- Suzanne introduced Linda Yeatman as the newly hired driver supervisor, she also spoke about recently hiring two drivers and that there were still six driver positions open. These drivers will be needed for the upcoming shuttle route.
- She spoke about the hiring of two new dedicated dispatchers.
- Suzanne spoke briefly on the progress of the Transportation Development Plan and the Hub Study which is moving into Phase 2 where they will determine what kind of facility is constructed and where.
- Suzanne spoke to the group about RouteShout 2 and explained the use of the app to attendees. She also spoke about planned upgrades for RouteMatch (electronic fares/APCs) and requesting funding for these projects.
- Suzanne noted that Cecil College had agreed to allot Cecil Transit a parking area for the Rail Connection route.

Suzanne transitioned to talking about our fleet status. She shared that over half of our fleet is currently 4-5 years past the expected life. She noted that 2 more small buses were being ordered that could be available in October. Within the next 3 years it is expected that Cecil Transit will order 8 new buses.

Suzanne and Charlene briefly summarized ridership numbers for Cecil Transit and shared some information from our recent survey about the destination riders used our services to get to.

Suzanne talked about the recent addition of the Cecilton Shoppers to the Demand Response schedule and shared that 15 individuals had already signed up for the service.

Suzanne spoke about meeting with groups for needs assessments in the county including the NAACP and well as isolated municipalities such as Port Deposit. She discussed distributing a survey to Chesapeake City to help identify what would help the residents more.

Betsy discussed that the NE library was in the stages of planning but there were no exact dates for a planned opening.

DSS staff discussed the need for transportation at Claireview Farms, transitional housing for families. Robin noted that United Way found transportation to be one of the biggest needs for those she works with.

DSS staff noted that Shalini Arora is the new director of Cecil County DSS. DSS staff stated they were appreciative of the ease in which they were able to coordinate with Cecil Transit for transportation.