Call to Order & Welcome
Mike Ratchford called the meeting to order at 8:00 am. The Meeting Minutes for April 1, 2015 were approved.

Chairman’s Report
Chairman Mike Ratchford discussed the following:
- Hatem Bridge tolls;
- Additive Manufacturing partnership;
- MEDA Conference;
- Congratulated Cecil County Public Library for receiving the National Medal from the Institute of Museum and Library Services.

Annapolis Update – County Executive Tari Moore
- County Executive Tari Moore provided a brief update on Annapolis Legislation.

Director's Report
- Participated in the Maryland Transportation Authority Board presentation on Toll Impact
- Met with Perryville Outlets' Management Firm
- Co-hosted the Additive Manufacturing Symposium
- Provided 2 County Tours to prospects
- Port Deposit Enterprise Zone finalization
- USDA Representative meeting
- Connecting Bainbridge Prospects with Development Team
- Attended WIB Meeting
- Participated in CLI Presentations
- Participating in Global Cities Initiative (Export/Trade)
- Met with several mayors on economic outlook
- Met with Chamber President to discuss engagement activities
- FY16 Council Budget Hearing
- Attended MEDA Annual Conference
- Attended the School of Technology Tour

**Economic Development Manager**  
- Coordinated & participated in meeting with Axcel regarding Phase I of Incubator Feasibility study  
- Visited 2 businesses to discuss the Workforce Training Partnership Program (WTPP)  
- Closed out 1st WTPP  
- Continued to assist with the toll survey  
- Attended the Business Engagement Committee  
- Attended the CBRP meeting  
- Attended meeting with SHA, MDE, DBED, Cecil County Planning, and property owner to discuss future development  
- Assisted with EZ expansion application  
- Attend Maryland Economic Development Association Annual Conference  
- Working with existing business for EZ tax credit  
- Responded to several small business & entrepreneurs’ inquiries for financing  
- Coordinated and participated in meeting with W.E.S. and SWN  
- Met with USDA representative

**Agriculture Coordinator**  
- Attended Rural Maryland Council Executive Board Meeting  
- Visited DuPont farm for update on farm settlements (MALPF, etc.)  
- Coordinated meeting with USDA representative to discuss grants and programs  
- Visited local CSA, Colchester Farm  
- Update of Scenic Byway interpretive signs grant for Mount Harmon  
- Attended Maryland Ag Council Annual meeting and first quarterly meeting at MDA in Annapolis  
- Participated in Rural Maryland Foundation meeting by Conference call  
- Attended Cecil County veterinarian’s Open House at new practice facility in Unionville, PA (they have 4 Cecil County residents working there)  
- Attended Cecil County Chamber breakfast with Legislative Delegation for an overview Session  
- Presented Cecil County Agriculture information to current Cecil Leadership Class  
- Coordinated Beer, Wine and Spirits! Workshop – June 9, 6:30 to 8:30 p.m., Cecil County Administration Building

**Tourism Coordinator**  
- Attended Partner Appreciation Breakfast Awards - Tourism Business of the Year at Minihanes; Tourism Project of the Year at Turkey Point Vineyard Tasting Room; Tourism Project of the Year First Fridays; Economic Impact Award Downtown Elkton; County Executive and County Council Tourism Award for Bill Hughes; Cecil Brunch Club; Tourism Volunteer of the Year for Dave Kilby, and Bassmaster Committee.
- May is Tourism Month - E-blast with May activities
- Bassmaster planning continues
• MD Lottery launched their Bass scratch off
• Photo contest winners selected
• Continue to develop the Nature brochure continues

**Economic Development Coordinator**
- Attended classes for Cecil Leadership Institute
- Took part in a prospect visit that included a tour of several Cecil County sites
- Attended Bassmaster Marketing Committee Meeting
- Attended Hatem Bridge Toll Study meeting
- Provided additional information to Broadband Task Force regarding broadband availability in Cecil County
- Coordinated correspondence to property owners on possible future infrastructure
- Participated in Cecil County Young Professionals Network service project at Conowingo Park
- Coordinated with Communications Subcommittee and other groups to complete CGI scripts
- Attended MEDA Conference
- Compiled demographic information for possible grant opportunity (Bassmaster)
- Updated social media outlets regularly to promote events and share news about Cecil County
- Developing May 2015 OED Newsletter

**Subcommittee Reports**

**Education/Workforce** – No report.

**Technology** – Norman Gaither reported on the following:
- Presentation at the June 3, 2015 EDC Meeting;
- Feasibility Study continues to move forward.

**Land Use** – No report.

**Finance** – Bob Palsgrove reported on the following:
- Incubator Program financing.

**Communications** – No report.

**Adjournment**
Chairman Mike Ratchford adjourned the meeting at 9:10 am. The next regular meeting will be held on Wednesday, June 3, 2015 at 8:00 am, Cecil College.

Respectfully Submitted,

Robin McCann
Administrative Assistant