

**Board of County Commissioners
Worksession Minutes
September 18, 2012**

PRESENT: Commissioners Mullin, Broomell, Dunn, Moore, and Hodge, County Administrator Wein, Public Works Director Scott Flanigan, Planning and Zoning Director Eric Sennstrom, Treasurer Bill Feehley, Economic Development Director Lisa Webb, Senior Services Director David Trolio, Budget Manager Craig Whiteford, Administrative Assistant Robin McCann, County Attorney Norman Wilson, members of the press, and members of the public.

OPEN SESSION – Elk Room

9:00 a.m. – President Mullin called the meeting to order.

NOTE: Audio recording of this meeting is available on the County website www.ccgov.org.

CLOSED SESSION:

The Board convened in closed session on September 11, 2012 @ 10:45 a.m. On motion made by Commissioner Dunn, seconded by Commissioner Moore, the Board moved to convene in closed session pursuant to Maryland Annotated Code State Government 10-508 (a) (1) Discussion regarding appointments to the Parks and Recreation Board. Motion carried unanimously.

Present at Closed Session: Commissioners Mullin, Broomell, Moore, Dunn, and Hodge, County Administrator Al Wein, Parks and Recreation Director Clyde Van Dyke, Attorney Norman Wilson, Administrative Assistant Katie Piazza.

Topics of discussion and action taken (if necessary):

Members of the Board discussed and provided their comments on the proposed appointments to the Parks and Recreation Board.

Approval of Minutes

On motion made by Commissioner Moore, seconded by Commissioner Dunn, the Board moved to approve the September 11, 2012 Worksession Meeting minutes. With the following amendments page 5. Paragraph 6. Add "with amendments" after supporting in second sentence, and as amended by Vice President Broomell, page 4, second paragraph, bullet 11. Replace owner with "custodian". Motion carried unanimously.

On motion made by Commissioner Moore, seconded by Vice President Broomell, the Board moved to approve the September 11, 2012 Closed Session Meeting minutes, as presented. Motion carried unanimously.

Chesapeake Utilities Informational Briefing

Vince Fiorelli and Richard Cleveland provided the Board an update on the recent gas infrastructure installation project in Cecil County.

Mr. Fiorelli discussed the following:

- Future plans for the natural gas project;
- Current installation of gas transmission lines by Eastern Shore Natural Gas, anticipated completion October 2012;
- Plan to develop franchise agreement with the Town of North East by 4th quarter 2012;
- Plan to develop franchise agreement with the Town of Charlestown by 1st quarter 2013;
- Plan to install residential and Commercial distribution lines throughout the county beginning on Route 40, Elkton and ending West of Principio Office Park, Perryville; and
- Phase II will include North 272, Bayview, and the Cecil Community College area.

Members of the Board provided their comments relative to the Chesapeake Utilities Natural Gas project.

Senior Services & Community Transit Transportation Update

Director David Trolio provided the Board an update on the changes to the Cecil County Transit program.

Director Trolio discussed the following:

- Expanded hours of service for the Perryville route;
- Saturday bus service;
- Provide transportation services for the community to have access to and from work; and
- Consistent increase in passengers using Community Transit.

Members of the Board provided their comments relative to the changes to Community Transportation.

Maryland Access Point Update

Director Trolio provided the Board with an update on the Maryland Access Point program.

Director Trolio discussed the following:

- State wide initiatives;
- Disbursement of funding;
- Waiver care programs;
- Maryland Access Point program goals;

- State level partnerships that provide assistance to seniors and disabled populations;
- 2.3 million grant awarded to Maryland;
- Aging and disability resource center funding;
- \$100,000 grant award to provide two contractual positions;
- 100% grant funded by the Federal government;
- Enhanced information and assistance; and
- Program is tailored to meet the needs of Cecil County.

Members of the Board provided their comments relative to the Maryland Access Point program.

Stormwater Maintenance Cost Recovery

Director Scott Flanigan, Treasurer Bill Feehley, Chief Kordell Wilen, and Chief Van Funk provided the Board an update on the Stormwater Maintenance Cost Recovery project.

Director Flanigan discussed the following:

- Homeowners Association (HOA) recovery costs for the stormwater maintenance;
- HOA requirements to enforce stormwater maintenance;
- Discussion on the proposed revisions to the County letter, brochure, and collection process; and
- Discussed letter seven and the Counties collection process.

Treasurer Feehley discussed the following:

- Homeowner charges as per County Code 25123C;
- Determination of the assessed interest rate charged to the home owner;
- \$500.00 cost cap per year per home owner;
- Administration installment fees;
- Stormwater maintenance cost variation per development and lot size; and
- Process to replenish the stormwater fund.

Members of the Board provided their comments relative to the Stormwater Maintenance Cost Recovery project.

Van Funk provided his comments relative to the Stormwater Maintenance HOA letters.

Director Flanigan provided his comments relative to the accountability for DPW Stormwater Maintenance project.

Discussion ensued regarding accountability and the authorization process under Charter for DPW projects.

Watershed Implementation Plan

Van Funk provided the Board an update regarding the Watershed Implementation Plan – Accounting for Growth.

Van Funk discussed the following:

- Pollutant load established by the EPA;
- Develop a plan to reduce pollutant reduction;
- State augmented the County's development plan;
- Develop a plan to account for growth;
- State revisions to rules and procedures; and
- MDE developed related scenarios to clarify how WIP can account for growth.

Members of the Board and Administrator Wein provided their comments relative to the Watershed Implementation Plan.

Director Flanigan discussed the following:

- Developer requirements;
- Develop a fee in lieu program; and
- Nutrient credit trading

Interim Animal Control Plan Update

Administrator Wein provided the Board an update on the Animal Control Interim plan.

Administrator Wein discussed the following:

- Termination of the SPCA contract;
- Two RFP's were submitted by the deadline, Friday, September 14, 2012;
- Evaluation process and proposed timeline;
- Effective date for the new contract; October 2, 2012; and
- Develop criteria for Animal Control committee.

Members of the Board provided their comments relative to the Animal Control Interim plan and RFP process.

Director Brooks reviewed the call volume log and the process for dividing animal control calls between DES, Health Department, and Administration.

Members of the Board provided their comments regarding the Interim Animal Control Plan.

Vice President Broomell made a request to the Board to have Jerry Hawkins join the discussion on Animal Control.

Jerry Hawkins, past Animal Control Officer provided comments relative to the Interim Animal Control Plan.

Evening Meeting Agenda

Administrator Wein advised the Board Treasurer Feehley would be presenting the Treasurer's Report at the Board of County Commissioners meeting.

Director Flanigan reviewed the DPW Introduction Items on the evening meeting agenda.

Budget Manager Whiteford reviewed the Resolution for the Public Safety Pension Plan.

Attorney Wilson reviewed the Resolution for the transfer of the Cable Television Franchise, Atlantic Broadband.

Administrator Wein advised the Board a closed session meeting is scheduled to discuss proposed appointments to the Parks and Recreation and Pension Board.

Director Sennstrom reviewed DPW Action Items on the evening meeting agenda.

Director Flanigan reviewed the Action Items on the evening meeting agenda.

Commissioner Hodge provided his comments regarding the Action Items on the agenda.

Budget Manager Whiteford reviewed the Budget Amendments for consideration by the Board.

Draft Bid 13-14; All Terrain Slope Mower

DPW Director Flanigan reviewed draft bid 13-14; All Terrain slope mower.

Members of the Board provided their comments relative to the purchase of an All Terrain slope mower.

On a motion made by Commissioner Moore, seconded by Commissioner Dunn, the Board moved to authorize the Department of Public Works to advertise RFP 13-14, as presented. Motion carried unanimously.

Council Auditor Position

Vice President Broomell discussed the following:

- Council Auditor position in Harford County;

- Job description of the Council Auditor position; and
- Reasons the County needs an in-house Auditor position.

Members of the Board provided their comments relative to the Council Auditor position.

President Mullin requested Vice President Broomell present a job description from other counties for the Board to review.

Commissioner Items

Commissioner Dunn had no comments.

Vice President Broomell commented on the Cecil College Scholarship Breakfast.

Commissioner Moore had no comments.

Commissioner Hodge commented on the Maryland Horse Park Council event.

President Mullin advised the public of the tornado watch in effect for Cecil County until 7:00 pm; EST.

CLOSED SESSION

11:00 AM

On a motion made by Commissioner Dunn, seconded by Commissioner Moore, the Board moved to convene in closed session pursuant to the Maryland Annotated Code State Government 10-508 (a) (1) to review and discuss applications for appointments to the Parks and Recreation, Public Safety Pension Plan; and Economic Development Commission Board. Motion carried unanimously.

ADJOURNMENT

The Board convened in Closed Session and the closed session meeting adjourned at 11:30 a.m.

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