

**Board of County Commissioners  
Worksession Minutes  
August 21, 2012**

**PRESENT:** Commissioners Mullin, Broomell, Dunn, Moore, and Hodge, County Administrator Wein, Public Works Director Scott Flanigan, Planning and Zoning Director Eric Sennstrom, Purchasing Agent David Pyle, Economic Development Director Lisa Webb, Budget Manager Craig Whiteford, Administrative Assistant Robin McCann, County Attorney Norman Wilson, Treasurer Bill Feehley, members of the press, and members of the public.

**OPEN SESSION – Elk Room**

**9:00 a.m.** – President Mullin called the meeting to order.

**NOTE:** Audio recording of this meeting is available on the County website [www.ccgov.org](http://www.ccgov.org).

**Closed Session Meeting**

The Board convened in closed session on August 14, 2012 at 9:50 a.m. On motion made by Commissioner Dunn, seconded by Commissioner Hodge, the Board moved to convene in closed session pursuant to Maryland Annotated Code State Government 10-508(a) (1) (ii) To review and discuss the appointment of members to the Planning Commission, Local Development Council and Board of Parks and Recreation; Board, staff, county attorney. Motion carried unanimously.

Present at Closed Session: Commissioners Mullin, Broomell, Moore, Dunn, and Hodge, County Administrator Al Wein, Planning and Zoning Director Eric Sennstrom, Attorney Norman Wilson, and Administrative Assistant Katie Piazza.

Topics of discussion and action taken (if necessary):

Members of the Board discussed the proposed appointment of members to the Planning Commission, Local Development Council, and Board of Parks and Recreation.

Members of the Board agreed to authorize staff to post on our website and send to the media a News Brief seeking more applications for appointment, specifically citizens seeking appointment to the Board of Parks and Recreation due to the resignation.

The closed meeting was adjourned at 10:26 a.m.

**Approval of Minutes**

On motion made by Commissioner Moore, seconded by Commissioner Dunn, the Board moved to approve the August 14, 2012 Worksession Meeting minutes, as presented. Motion carried unanimously.

## **Artesian Water Maryland Informational Briefing; Mountain Hill service area update; Artesian Water Representatives, John Thaeder and Ken Branner**

Mr. Thaeder discussed the following:

- Brief overview of the county's water resources;
- Artesian's goal is to have an integrated water system in the county;
- Review of Chesapeake City, Mountain Hill, CECO, Meadowview and Elkton West projects;
- Challenges for the Route 40 corridor; and
- Review of existing and planned infrastructure for water resources.

Board members discussed the following:

- Status of applications through SRBC;
- Water resources and use between Delaware and Maryland;
- Concerns on sustainability of water service to the proposed areas; and
- Water resources available for the Bainbridge property

Director Sennstrom advised the Board that the county has provided MDE population projections for the Carpenters Point and Mountain Hill area.

Mr. Thaeder advised the Board that Artesian is seeking continued support from the county with meeting MDE requirements to move these projects forward to serve customers in need of water services.

### **Draft RFP 13-04; "SCADA System Relocation" – DPW Wastewater Division**

Director Flanigan advised the Board that he is seeking approval of Draft RFP 13-04.

On a motion made by Commissioner Hodge, seconded by Commissioner Moore, the Board moved to authorize the Public Works Department to advertise RFP 13-04 as presented. Motion carried unanimously.

### **Draft RFP 13-05; "Kitchen Equipment Maintenance"- Purchasing Department**

Purchasing Agent David Pyle and Captain Rudy reviewed Draft RFP 13-05 for a Kitchen

Equipment Maintenance contract for the Detention Center.

On a motion made by Commissioner Hodge, seconded by Commissioner Moore, the Board moved to authorize Purchasing staff to advertise RFP 13-05 as presented. Motion carried unanimously.

### **Afternoon Meeting Agenda Review**

County Administrator Wein reviewed the introduction item on the afternoon Commissioners Meeting agenda for August 21, 2012.

Director Flanigan reviewed the introduction item for the Department of Public Works.

Administrator Wein reviewed the public hearing and action items on the afternoon Commissioners Meeting agenda for August 21, 2012.

Members of the Board provided their comments relative to the Planning Commission appointments. The Board agreed to consider tabling the appointments until the September 4, 2012 Commissioners Meeting.

Treasurer Feehley reviewed the action item for the Treasurer's Department.

Director Sennstrom reviewed the four action items for the Department of Planning & Zoning.

Members of the Board provided their comments regarding the Tier maps.

Administrator Wein reviewed the contract between the Board of County Commissioners and Aramark Management Services, LP.

Director Flanigan reviewed the eight action items for the Department of Public Works.

Budget Manager Whiteford reviewed the budget amendments for consideration by the Board.

### **Commissioner Items**

Commissioner Dunn commented on the success of the Annual Home Town Heroes Recognition Event, and the Summer MACo Conference.

Commissioner Broomell thanked Monica Penhollow for a job well done on the Annual Home Town Heroes Recognition Event and commented on the Summer MACo Conference.

Commissioner Moore commented on the Summer MACo Conference, Home Town Heroes Recognition Event, and the progress for notifying property owners in the proposed Tier 4 areas.

Director Sennstrom advised the Board that staff is finalizing the list of potential property owners in the Tier 4 areas.

Commissioner Hodge announced that there is a community meeting on August 27, 2012 at 7:00 pm at North Bay with Delmarva Power and the citizens of Elk Neck to discuss power outages. He commented on the notification for Tier 4 property owners, road paving project in the Lakeside Community, MACo Summer Conference, green house gas initiatives, and the Department of Public Works emphasis on maintaining county bridges.

Director Flanigan advised the Board of the road closure process.

Commissioner Mullin commented on the Extreme Restoration Challenge through the Chesapeake Bay Trust.

### **ADJOURNMENT**

**10:45 AM**

On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board moved to adjourn the meeting. The meeting was adjourned.

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