

Board of County Commissioners
Worksession Minutes
July 17, 2012

PRESENT: Commissioners Mullin, Broomell, Moore, Dunn, and Hodge, County Administrator Alfred Wein, Planning and Zoning Director Eric Sennstrom, Human Resources Director Donna Nichols, Public Works Director Scott Flanigan, Cecil County Department of Social Services Director Nicholas Ricciuti, Department of Emergency Services Director Richard Brooks, Information Technology Director Scott Mesneak, Parks and Recreation Director Clyde VanDyke, Budget Manager Craig Whiteford, Executive Office Administrator Vicky Rinkerman, Administrative Assistant Katie Piazza, County Attorney Norman Wilson, Treasurer Bill Feehley, members of the press, and members of the public.

OPEN SESSION – Elk Room

9:03 a.m. – President Mullin called the meeting to order.

NOTE: Audio recording of this meeting is available on the County website www.ccgov.org.

Closed Session

The Board convened in closed session on July 10, 2012 at 10:40 a.m. On motion made by Commissioner Moore, seconded by Commissioner Dunn, the Board moved to convene in closed session pursuant to Maryland Annotated Code State Government 10-508(a) (1)(ii) To review and discuss appointments to Planning Commission, Board of Appeals, and Agricultural Land Preservation Advisory Board; Board, staff, county attorney. Motion carried unanimously.

Present at Closed Session: Commissioners Mullin, Broomell, Moore, Dunn, and Hodge, County Administrator Alfred Wein, Planning and Zoning Director Eric Sennstrom, Attorney Norman Wilson, and Administrative Assistant Katie Piazza.

Topics of discussion and action taken (if necessary):

Liquor Board

Administrator Wein updated the Board relative to a potential conflict of interest issue.

Planning Commission

Administrator Wein advised the Board that there is one (1) full time and one (1) alternate appointment to fill.

Commissioner Hodge requested to have deference in regard to the appointment.

The Board discussed the following:

- Consensus and/or comments regarding the potential appointments; and
- Potential applicants residential district

Agricultural Land Preservation Advisory Board

Members of the Board discussed potential appointments to the Agricultural Land Preservation Advisory Board.

Board of Appeals

Administrator Wein advised the Board that there is one (1) vacancy on the Board of Appeals. .

The Board discussed the applications submitted for appointment to the Board of Appeals.

The Board agreed to review applications submitted for the Planning Commission, and the Board of Appeals at the next closed session meeting on July 17, 2012.

The closed meeting was adjourned at 11:20 a.m.

Approval of Minutes

On motion made by Commissioner Moore, seconded by Vice President Broomell, the Board moved to approve the minutes of the July 10, 2012 Worksession meeting with changes to page 1, paragraph 8 and page 2, paragraph 1, change "Assistant" to "Specialist"; and to approve the minutes of the July 10, 2012 Closed Session with a change to page 1, paragraph 5, change "Moragn" to "Morgan." Motion carried unanimously.

Request to Fill Positions

Director Nichols reviewed the following requests to fill positions:

Law Enforcement for a budgeted Deputy position;

On a motion made by Commissioner Moore, seconded by Commissioner Dunn, the Board moved to authorize the Human Resources department to advertise and fill the position as presented. VOTE: Mullin - Y, Broomell - Y, Moore - Y, Dunn - Y, Hodge - Y. Motion carried unanimously.

Department of Parks and Recreation for a Manager of Parks Operations;

The Board discussed the following:

- Request for members of the Board of Parks and Recreation to provide comments on the position;
- Number of current laborers;
- Justification for the Manager of Parks Operations position;
- Differences between a Park Maintenance Worker, Laborer and Manager; and
- Boards or Commissions being involved in the hiring process

On a motion made by Commissioner Hodge, seconded by Commissioner Moore, the Board moved to authorize the Human Resources department to advertise and fill the position as presented. VOTE: Mullin - Y, Broomell - N, Moore - Y, Dunn - Y, Hodge - Y. Motion carried 4in favor and1 opposed.

Vice President Broomell advised the Board of her reasons for opposing this position.

Department of Senior Services and Community Transit for a part time Senior Information and Assistant Specialist with an increase of four (4) hours due to increased grant funds;

On a motion made by Commissioner Dunn, seconded by Commissioner Moore, the Board moved to authorize the Human Resources department to advertise and fill the position as presented. VOTE: Mullin - Y, Broomell - Y, Moore - Y, Dunn - Y, Hodge - Y. Motion carried unanimously.

Neighborhood Youth Panel for a grant funded part time Administrative Assistant position;

On a motion made by Commissioner Dunn, seconded by Commissioner Moore, the Board moved to authorize the Human Resources department to advertise and fill the position as presented. VOTE: Mullin - Y, Broomell - Y, Moore - Y, Dunn - Y, Hodge - Y. Motion carried unanimously.

Local Management Board (LMB) Information Briefing

Cecil County Department of Social Services Director Nicholas Ricciuti reviewed the following for the Board:

- Membership and duties of the Local Management Board;
- Funding for LMB programs ;
- Differences between the population served through Social Services and the LMB;
- Project Cross Roads Program;
- Program Committee and grant approval process;
- Issues the LMB looks to address; and
- Health Department management of the Continuum of Care Grant and assumption of HMIS.

The Board discussed the following:

- Audits conducted relative to the LMB and programs;
- Current contract with Project Crossroads;
- Assistance the county can provide to the Local Management Board.

Historic Property Tax Credit

Director Eric Sennstrom reviewed the request submitted by James A. Crothers, II for a Historic Property Tax Credit for the Isaac England House.

Director Sennstrom advised the Board that the Historic District Commission has reviewed this request.

The Board discussed the following:

- Code requirements for Commissioner approval;
- Approval process for historic property tax credits under Charter Government; and
- needfor Code changes to reflect the process under Charter Government

On a motion made by Commissioner Hodge, the Board moved to consider a motion to approve the Historic Property Tax Credit request submitted by James A. Crothers, II for the Isaac England House. Commissioner Hodge withdrew his motion.

Members of the Board agreed to consider this request at the Board August 21, 2012 meeting.

Proposed Revisions to the Cecil County Ethics Ordinance

Valerie Falconi, Walter Rozanski, and Bruce Hemphill reviewed proposed revisions to the Ethics Ordinance.

Valerie Falconi advised the Board of the following:

- Proposed revisions were sent reviewed and approved by the State Ethics Commission prior to this presentation;
- Proposed revisions and recommendations from the Ethics Commission ; and
- Clarification on the definition of a Lobbyist, lobbying and official

The Board discussed the following:

- Process used by the Ethics Commission to obtain objective data and feedback;
- other employees who may be subject to the new disclosure forms;
- Lobbyists in Cecil County;
- Effectiveness of the ethics disclosure forms;
- Proposed process to move forward;
- Number of ethics complaints filed; and
- Ethics Commission members using the same form as elected officials

Commissioner Broomell thanked the Ethics Commission for their hard work and dedication in this matter.

The Board agreed to schedule a Public Hearing at their August 21, 2012 meeting.

Afternoon BOCC Meeting Agenda Review

Administrator Wein reviewed the informational items.

Director Flanigan reviewed the introduction items and action items for the Department of Public Works.

Board members discussed the location of the

The Waibel Road Bridge.

Director Sennstrom reviewed the public hearings on amendments to the Cecil County Zoning Ordinance and amendment to the Cecil County Master Water & Sewer Plan.

Administrator Wein advised the Board of the process used to expedite consideration of the Water and Sewer Plan amendment for the next Worksession meeting on July 24, 2012.

The Board discussed the option to consider the Cecil County Master Water & Sewer Plan amendments an emergency at the afternoon meeting.

Director Sennstrom reviewed the rezoning request for Blue Ball Road.

The Board discussed the change in the character of Blue Ball Road.

Director Sennstrom reviewed the proposed Resolution for the annexation and zoning change for property owned by the Town of Elkton.

Administrator Wein reviewed proposed appointments and Ordinance 2011-02-repeal and reenactment of Chapter 209—Dogs and Other Animals.

The Board discussed the

lengthy process for Ordinance 2011-02.

Information Technology Director Scott Mesneak reviewed the changes to the Memorandum of Understanding for Maryland Broadband Cooperative.

Administrator Wein reviewed the Memorandum of Agreement for the Provision of Water & Wastewater Services by the Town of Chesapeake City.

Administrator Wein reviewed Ordinance 2012-03 to amend certain sections of Chapter 200 Building Construction, and advised the Board that the effective date would be September 1, 2012.

Budget Manager Craig Whiteford reviewed the budget amendments.

Commissioner Items

Commissioner Dunn commented that the Cecil County Fair begins Friday July 20th and Monday July 23rd is the Annual Republican BBQ.

Vice President Broomell commented on the Emergency Medical Services Advisory meeting, the STEM Fair at Cecil College hosted by SMART, and the CCPS meeting for the purchase of a new School of Technology. She provided her reasons for not supporting the new School of Technology.

Members of the Board agreed to send a letter of support to the Maryland Institute for EMS Systems.

Commissioner Moore commented on Vice President Broomell's reasons for opposing the School of Technology, the meeting with Verizon, and her visit to MicroPore.

Commissioner Hodge had no comments

President Mullin commented on the Justice Assistances Grant awarded to Cecil County to support law enforcement for \$36,915.

CLOSED SESSION

10:50 AM

On motion made by Vice President Broomell, seconded by Commissioner Dunn, the Board moved to convene in closed session Pursuant to Maryland Annotated Code State Government 10-508(a) (1) To review and discuss the appointment of members to the Planning Commission, Board of Appeals, Historic District Commission, Local Development Council and Agricultural Land Preservation Advisory Board; Board, staff, county attorney. Motion carried unanimously.

ADJOURNMENT CLOSED SESSION

11:20 AM

On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board moved to adjourn the closed session meeting. The meeting was adjourned.

