

**Board of County Commissioners
Worksession Minutes
January 31, 2012**

PRESENT: Commissioners Mullin, Broomell, Moore, Dunn and Hodge, County Administrator Al Wein, Public Works Director Scott Flanigan and staff, Planning and Zoning Director Eric Sennstrom, Human Resources Director Donna Nichols; Emergency Services Director Richard Brooks; Permits and Inspections Director Pat Conway; Human Resources Director Donna Nichols; Budget Manager Craig Whiteford, Executive Office Administrator Vicky Rinkerman, County Attorney Norman Wilson, Treasurer Bill Feehley, members of the press, and members of the public.

OPEN SESSION – Elk Room

9:00 a.m. – President Mullin called the meeting to order.

NOTE: Audio recording of this meeting is available on the County website www.ccgov.org.

Closed Session Meeting – January 24, 2012 – 11:30 a.m.

The Board convened in closed session on January 24, 2012 11:30 a.m. Motion was made by Commissioner Moore, seconded by Commissioner Dunn, pursuant to Maryland Annotated Code State Government 10-508(a) (1) To discuss a personnel matter that affects one or more specific individuals relative to the selection of a Director for the Office of Economic Development. Motion carried unanimously.

PRESENT AT CLOSED SESSION: Commissioners Mullin, Broomell, Moore, Dunn and Hodge; County Administrator Al Wein; and Human Resources Director Donna Nichols.

Topics of discussion and action taken (if necessary):

Discussion ensued regarding the next steps for filling the Economic Development Director position. The Board concurred to direct staff to schedule a meeting with Roy Clough, Acting Director relative to the status of filling the Director position in Economic Development.

The closed meeting was adjourned at 11:55 a.m.

Approval of Minutes – On motion made by Commissioner Moore, seconded by Commissioner Broomell, the Board moved to approve the minutes for the January 24, 2012 Worksession and Closed Session meeting minutes. Motion carried unanimously.

Informational briefing - Homeowner's Association (HOA) Common Open Space (Storm Water Management Facilities) Study – Director Sennstrom introduced members of an ad-hoc committee of the Planning Commission: Committee Chair Wyatt Wallace, Barry Montgomery, Planning and Zoning Principal Planner Tony DiGiacomo, and Public Works Development Services Chief Tim Whittie. Chair Wallace provided the Board an overview of the issues, findings and recommendations from the committee relative to the maintenance and management of common open space and stormwater facilities by Homeowner Associations.

Discussion ensued regarding:

- . Responsibility of the developer, realtor, homeowner, and county in the maintenance and management of open space and stormwater areas;
- . Regulations and documents recorded relative to ownership of open space property and the stormwater area(s) in a sub-division;
- . Public service provided through the Public Works Department to meet with new HOA relative to regulations and responsibilities of the organization;
- . Recommendations from the committee relative to addressing existing issues and suggestions to prevent similar issues in the future;
- . Suggestion to work with local Master Gardner's and the Maryland Extension Service to utilize aquatic vegetation in the stormwater areas to enhance water quality;
- . Concern with staff requirements relative to stormwater area inspections and HOA education;
- . Developing a process relative to create a revolving fund and options for enforcing regulations; and
- . Importance of public education on the role and responsibilities of HOA's

The Board concurred to direct staff to schedule an afternoon meeting to discuss the next steps in order to move the process forward.

Department of Emergency Services-(EMS) Ambulance presentation – Director Brooks provided the Board an overview of Emergency Management Services and the Department of Emergency Services relative to services provided to the public. He reviewed the recommendation for DES to initiate an ambulance service, which would require additional staff and a new procedure for billing for emergency ambulance services.

Discussion ensued regarding:

- . Data and statistics provided in the report on calls for service;
- . Potential collection of transportation fees for ambulance service;
- . Impact on calls for service for volunteer fire companies; and
- . Concern for ensuring quality services are being provided to the public

The Board concurred to direct staff to schedule an afternoon meeting to discuss the proposal in more detail.

Recommendation for accounting of proceeds from sale of water assets – Budget Manager Whiteford and Treasurer Feehley recommended that the Board consider authorizing staff to transfer the proceeds from the sale of water assets to Artesian to the Wastewater Enterprise fund. The Board was advised that a formal recommendation would be forwarded to the Board for consideration.

Draft bid No. 12-29-52028-Replacement of Bridge No. CE-0051 Firetower Road over Basin Run Director Flanigan reviewed draft bid 12-29-52028 to replace the bridge over Basin Run on Firetower Road.

The Board concurred to authorize the Public Works department to proceed with advertising the bid as presented.

Commissioner Items

Commissioner Dunn had no comments.

Vice President Broomell commented on the third meeting of the I95 and MD Route 222 work group meeting regarding options for widening this corridor.

Commissioner Moore commented on the Crystal Beach Civic Association meeting, and she encouraged the public to attend the Public School budget meetings.

Commissioner Hodge commented on the I95 and MD Route 222 meeting, lower bridge tolls for three and four axle vehicles, and proposed appointments to the Charter Transition Committee.

County Administrator Wein advised the proposed appointments to the Charter Transition Committee will be considered by the Board at the February 7, 2012 Commissioners meeting.

President Mullin commented on the Crystal Beach Civic Association meeting.

ADJOURNMENT

10:45 AM

On motion made by Comm Broomell, seconded by Commissioner Dunn, the Board moved to adjourn the worksession meeting. Motion carried unanimously.

CLOSED SESSION

11:00 AM

On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board moved to convene in closed session pursuant to Maryland Annotated Code State Government 10-508(a) (1) To discuss a personnel matter that affects one or more specific individuals relative to the selection of a Director for the Office of Economic Development; and (3) To consider the acquisition of real property for a public purpose and matters directly related thereto relative to the potential acquisition of real property for Cecil County Public Schools. Motion carried unanimously.

ADJOURNMENT

12:15 PM – On motion made by Commissioner Moore, seconded by Commissioner Broomell, the Board moved to adjourn the closed session meeting. Motion carried unanimously.

>