



Cecil County Department of Public Works Sediment & Stormwater Branch

200 Chesapeake Boulevard, Suite 2450
Elkton, MD 21921

Fax: (410) 996-8414
Phone: (410) 996-5265

ASBUILT Final Lot Grading Plan Review Checklist

The following lists of items are the **minimum** requirements for review and approval of Asbuilt Final Lot Grading plans. Plans not meeting these minimum requirements will be deemed incomplete and returned. A red check mark must be made on the plan beside planned values if they were the actual constructed values. Any deviations (location, size, elevation) from the approved final lot grading plan **must be indicated in red**. This checklist must be completed by the plan preparer as part of the plan submittal package. The asbuilt plan must be signed and sealed by a Maryland registered surveyor, engineer or landscape architect. Any items which do not apply to the project should be marked as N/A (Not Applicable). **All plans submitted must contain original signatures in blue or red ink.**

Plan Template Format

- | | |
|---|---|
| <input type="checkbox"/> Plan size: 22"x34" max. (folded to 8 ½" x 11") | <input type="checkbox"/> Plan scale: 1" = 40' (min) |
| <input type="checkbox"/> DPW asbuilt approval block (lower left corner, 2" x 4") | <input type="checkbox"/> North Arrow (upper left corner) |
| <input type="checkbox"/> Title Box (lower right corner) containing: | <input type="checkbox"/> Consultant Information |
| <input type="checkbox"/> "Asbuilt Final Lot Grading Plan for ___" | <input type="checkbox"/> Company Name |
| <input type="checkbox"/> Name of Subdivision or | <input type="checkbox"/> Mailing Address |
| <input type="checkbox"/> Name & Number of Minor Subdivision | <input type="checkbox"/> Telephone Number |
| <input type="checkbox"/> Site Address | <input type="checkbox"/> Fax Number |
| <input type="checkbox"/> Tax Map, Parcel and Lot Number | <input type="checkbox"/> Legend |
| <input type="checkbox"/> ADC Map Coordinates (Page, Grid) | <input type="checkbox"/> Constructed contours (1' intervals, solid red) |
| <input type="checkbox"/> Proposed contours and improvements as depicted on the approved final lot grading plan (light grey) | |

Minimum Information Requirements

* constructed value or improvement which must be shown in red

- | | |
|---|--|
| <input type="checkbox"/> Building setbacks | <input type="checkbox"/> House Footprint (w/dimensions to property lines)* |
| <input type="checkbox"/> Lot lines clearly shown with metes and bounds | <input type="checkbox"/> Spot Elevations (four outside corners of house)* |
| <input type="checkbox"/> Adjoining property owner's labeled | <input type="checkbox"/> Spot Elevations (high and low points)* |
| <input type="checkbox"/> Adjacent roads labeled | <input type="checkbox"/> Finish floor elevation* |
| <input type="checkbox"/> Constructed improvements* | <input type="checkbox"/> Constructed SWM bmps - locations and labels* |
| <input type="checkbox"/> Driveway Location* | <input type="checkbox"/> Drainage flow arrows* |
| <input type="checkbox"/> Driveway slope labeled (at 50' intervals)* | <input type="checkbox"/> Septic reserve area delineated |
| <input type="checkbox"/> Driveway Culvert (location & profile)* | <input type="checkbox"/> Septic tank riser locations* |
| <input type="checkbox"/> Pipe diameter* | <input type="checkbox"/> Public water line location and labeled* |
| <input type="checkbox"/> Pipe length* | <input type="checkbox"/> Public sewer line location and labeled* |
| <input type="checkbox"/> Invert elevations (inlet & outlet)* | <input type="checkbox"/> Sewer cleanout location and labeled* |
| <input type="checkbox"/> Ground elevation at center of pipe (12" cover req'd)* | <input type="checkbox"/> Well location* |
| <input type="checkbox"/> All Roof Ridgelines and downspout locations with direction of flow | |
| <input type="checkbox"/> Locations of all utilities with above ground features (propane risers, cable, telephone, cable boxes & pedestals)* | |
| <input type="checkbox"/> A minimum of three (3) NAD83M x,y coordinate points – house corner, property corner, well or sewer cleanout | |

- | | |
|--|---|
| <input type="checkbox"/> Asbuilt Plan Certification | <input type="checkbox"/> Site Analysis Table containing: |
| <input type="checkbox"/> Professional Certification | <input type="checkbox"/> Lot size (ac.) |
| <input type="checkbox"/> Owner Certification | <input type="checkbox"/> Disturbed area proposed (sq. ft.) |
| <input type="checkbox"/> SWM BMP Table which indicates: | <input type="checkbox"/> Area permanently stabilized (sq. ft.) |
| <input type="checkbox"/> Type & quantities of proposed swm bmps | <input type="checkbox"/> Total site impervious area proposed (sq. ft.) |
| <input type="checkbox"/> Type & quantities of constructed swm bmps | <input type="checkbox"/> Total site impervious area constructed (sq. ft.) |
| <input type="checkbox"/> If constructed BMP's address SWM requirements | <input type="checkbox"/> Date of asbuilt survey |
| | <input type="checkbox"/> Drainage Basin Numbers (8 digit & 12 digits) |