

**Cecil/Harford Retired and Senior Volunteer Program (RSVP)
Volunteer Registration Form**

Name: _____ Date of Birth: _____

Address: _____

City: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

SSN: _____ Email Address: _____

(For background screening – see waiver below)

Ethnic Group (*this information is optional and is used for grant reporting purposes only*):

- | | |
|-----------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> American Indian or Alaskan | <input type="checkbox"/> Hawaiian or Pacific Island |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Hispanic or Latino |
| <input type="checkbox"/> Black or African American | <input type="checkbox"/> Native Hawaiian or Pacific Island |
| <input type="checkbox"/> Caucasian | <input type="checkbox"/> Oriental |
| <input type="checkbox"/> Other _____ | |

PERMISSION TO PERFORM BACKGROUND CHECK:

The 2009 Serve America Act requires all RSVP volunteers working with vulnerable populations (children, youth, senior adults, and individuals with disabilities) to undergo a criminal background check and a sex offender screening. Cecil/Harford RSVP has elected to perform these screenings on all RSVP volunteers regardless of volunteer assignment (*exception: Cecil County Commission on Aging and Cecil County Commission on Aging Foundation members*).

I hereby allow Cecil/Harford RSVP to perform a background check including the following:

_____ Criminal record _____ National Sex Offender Registry

I understand that the information collected during these screenings will be verified through Cecil/Harford RSVP and that my personal information will be kept confidential.

Your signature is required on the reverse side of application.

<p>For RSVP Staff use:</p> <p>Volunteer age verified <input type="checkbox"/> RSVP Staff initials: _____</p>

Retired and Senior Volunteer Program (RSVP) Volunteer Insurance Understanding

RSVP regulations require volunteers to be provided with minimum levels of accident, personal liability, and when appropriate, excess automobile liability insurance. The levels of insurance are specified by the Corporation for National & Community Service and may be subject to change from time to time.

- *Accident insurance*: covers RSVP volunteers for personal injury during travel between their homes and places of assignment, during their volunteer service, during meal periods while serving as a volunteer and while attending project sponsored activities.
- *Personal liability insurance*: Protection is provided against claims in excess of protection provided by other insurance.
- *Excess automobile liability insurance*: protection provided against claims in excess of the volunteers' personal automobile liability insurance and/or the limits of Maryland's Motor Vehicle Financial Responsibility Law.

The accident, personal liability and excess automobile liability coverage is intended to provide higher levels of insurance coverage for volunteers, beginning where their personal insurance coverage ends. ***They are excess, not primary insurance.*** Volunteers who drive their vehicles to and from assignments must maintain their own personal automobile liability insurance (a valid driver's license and proof of insurance are required from each volunteer); your personal vehicle liability insurance should equal or exceed the limits of the Maryland Motor Vehicle Financial Responsibility Law.

Driver's license #: _____

State issued: _____ Expiration Date: _____

Auto insurance company: _____

Policy #: _____

I verify that the information contained in this application is true and I grant permission to Cecil/Harford RSVP to perform the required criminal background check and sex offender screening.

Signature: _____ Date: _____

Please return completed forms to the RSVP Office in your county:

Cecil County:

Senior Services & Community Transit
200 Chesapeake Blvd. #2550
Elkton, MD 21921
410-996-8416; 410-620-9483 (fax)
Email: kgilmore@cgcgov.org

Harford County:

Volunteer Harford
319 S. Main Street
Bel Air, MD 21014
410-638-4444; 410-803-0433 (fax)
Email: volunteer@volunteerharford.org