

## MINUTES

Board of Parks and Recreation

Cecil Arena

2706 North East Rd.

North East, Md 21901

September 19, 2011

### OPENING: 5:30 P.M.

- Call to Order: Dave Vanaskey, 5:30 PM
- In attendance: Dave Vanaskey, Chairman, Steve Minor, Vice Chairman, Don Harmer, Jenn Smith, Bernie Brown, Chris Hersl, Cynthia Cantor, Superintendent, Kelly Schaible, Secretary, Commissioner Diana Broomell
- Approval of Meeting Minutes, August 31, 2011, with the addition that Don Harmer recuses himself from Cecil Soccer business.  
Motion to Approve: Chris Hersl  
Second: Steve  
5-0 approved Bernie Brown recused

### INFORMATIONAL ITEMS

- Annual Program Projects, "Wish List", Board  
Additional projects recommended to be added to the Annual Program; Storage facility, bleachers, parking lot expansion, field renovation for Bard Cameron Sports Complex, Jennifer Smith. Parking area completed on South side of Conowingo Park, construction of Little League Baseball field (not adult) at Conowingo Park, Bernie Brown. Turf fields, Chris Hersl.  
  
Board discussed and agreed to remove Dog Park from current Annual Program draft.  
Vote to approve final Annual Program document at next meeting.
- Update Conowingo and Muddy Run - Recreation Consultation meeting  
Attended by, Cynthia Cantor, Superintendent, Don Harmer, Bernie Brown, Steve Minor and Commissioner Broomell.  
Cynthia Cantor, Superintendent, stated that Exelon in order to get relicensed is required to develop access or recreational facilities within the communities. All projects must be built around the concept of waterfront access. It was suggested that the department of Parks and Recreation increase our "footprint". That would involve an additional 20 acres of land being added to Conowingo Park. A written request must be received by October 7, 2011. The request must be submitted to the consulting agency, FERC (relicensing company) and the company TRC. This is an opportunity that is only offered once every 40 years per DNR. Cynthia Cantor, Superintendent, recommended partnering with the State with their request to have an addition water access south of the Octoraro Creek. Conowingo Park is south of the Octoraro Creek. It was suggested that partnering with the State may make both requests stronger. Clyde VanDyke, Director and Cynthia Cantor, Superintendent to work on the request that is to be submitted by October 7, 2011. Draft to be approved by Parks Board via email.
- Parks Board Email  
An email address, [cecilparksboard@gmail.com](mailto:cecilparksboard@gmail.com), was set up specifically for the general public to be able to have immediate access to the members of the Parks Board. The email address has been added to the Cecil County Parks and Recreation website.
- Project Request Form  
The Project Request Form is an official document that can be given to the public when they have a request for a



specific project that they want to see action on within their area. With the addition of "Commissioner District" added to the form, the form was approved.

- **Follow up 501 ( c ) 3**  
We as an organization would seek funds through private industries or fund raising for land acquisition or development. There is a onetime fee of \$400 if projecting to take in funds \$10,000 or less per year to apply. A yearly renewal is also required. An association, separate from the Parks Board, would have to be set consisting of at least 3 officers, a Treasurer and Accounting agency. Commissioner Broomell mentioned that Mrs. Streaker would be available and willing to join this association. The Board agreed that the next step is to seek advice from the County's Attorney. Steve Minor to contact Norman Wilson.
- **VLT funds**  
Commissioner Broomell stated that the Parks Board can decide on a project and present that to the Board of County Commissioners to request Video Lottery Terminal funding. February will possibly be the next time to apply for VLT funding. The exact date will be posted on the county website. The application can be found on the ccgov.org website. The criteria, to qualify, stated by Commissioner Broomell, for the VLT funds are based on earning points. The closest to the casino facility the better. Those that are more of a clear direct impact because of the casino move up the scale. If you have a project that is more of an economic development related project where you are bringing money in to the county will also move up the scale. Commissioner Broomell recommended presenting several projects with low funding requests for each. It helps to have a match for funds requested. The board decided that it would be Clyde VanDyke, Director, that would apply and submit application for VLT funding.
- **Access points to the bay**  
Commissioner Broomell stated that the comprehensive plan review identified that we need more access points to the bay. The addition of more access points will enhance economic development. Commissioner Broomell recommended beautifying the small soft ramp near the Bohemia River Bridge. Commissioner Broomell suggested to speak to DNR in regards to acquiring more property with access points to the bay. Dave Vanaskey, Chairman, suggested inviting a DNR representative to our next Parks Board meeting.
- **Sports Tourism**  
Commissioner Broomell suggested contacting the State Sports Tourism representative to see how we can become "Tournament read."

Motion to move to closed session: Bernie Brown

Second: Steve Minor

All in favor

#### ACTION ITEMS

#### NEW BUSINESS

Next meeting : Monday October 17, 2011 at 5:30PM, County Administration Building, Rising Sun Room