

## MINUTES

Cecil Arena  
2706 North East Road  
North East, MD 21901



September 16, 2013

### OPENING: 5:45 P.M.

- Call to Order: Don Harmer
- In attendance: Don Harmer Chairman, Steve Minor Vice Chairman, Bernie Brown, Matthew Morris, Jennifer Smith, Clyde Van Dyke Director, Danielle Hemling Recreation Coordinator, Ella Briones Administrative Assistant
  
- Approval of Meeting Minutes, July 22, 2013  
Motion to Approve: Steve Minor  
Second: Bernie Brown

### ACTION ITEMS

- Annual Elections –
  - Chairman: Don Harmer
    - Motion to Approve: Jennifer Smith
    - Second: Matthew Morris
  - Vice Chairman: Steve Minor
    - Motion to Approve: Don Harmer
    - Second: Jennifer Smith
  - Secretary: Ella Briones
    - Motion to Approve: Don Harmer
    - Second: Jennifer Smith
  - Treasurer: Jennifer Smith
    - Motion to Approve: Matthew Morris
    - Second: Bernie Brown

### INFORMATIONAL ITEMS

- 501c3 – The committee will be meeting in the next 2-3 weeks and are working on writing their by-laws. The Parks Board should review these by-laws. Members of the 501c3 include Mario Gangemi, Mark Guns, Michael Goodson, Bob Palsgrove and Carl Roberts. The Parks Board would like to have a balanced board with several involved female members and will research community members to suggest to 501c3. Mario Gangemi suggested the name “Cecil County Parks Foundation” for the 501c3. However, the Parks Board would like to see the name “Friends of Cecil County Parks”. Fund designation and use should be clearly stated as the 501c3 develops. Changes in purpose or by-laws would need approval by the Parks Board. A member of the 501c3 needs to be appointed to attend each Parks Board meeting.
  
- Brick Meeting House Road Update – The Board of Public Works is set to approve the use of POS funds on 9/18. Settlement will take place in late October.
  
- Calvert Park Phase I Update – The bid was awarded to Landmark Engineering. A preliminary meeting to kick off the project will take place in the next week. It will take 8-10 months to complete the Master Plan, Feasibility Study, Economic Impact Study and the drawings for construction of Phase I. Executive Moore is working through Del. Rudolph to get state bonds to match county bonds.

- **Bard Cameron Construction Update – Construction should be wrapped up by the end of October. In the next budget cycle we will focus on updating the current lighting on the baseball field and installing lights on the soccer field and new field. Parks and Recreation Staff are researching 92 Bard Cameron Road, the property adjacent to the Cecil Sports Complex for additional parking.**
  - **Motion: If 92 Bard Cameron Road becomes available, motion to approve POS dollars to purchase at market value.**  
**Motion to Approve: Don Harmer**  
**Second: Jennifer Smith**
- **Conowingo Construction Update- Construction should be wrapped up in the next week. Parking lots are done and all the inlets are in but one. Once the outfall pipe approval is obtained from Exelon and FERC, the remaining inlet will be installed. The new fields should be in use by Fall 2014 or Spring of 2015. Amenities will be added over the next month. New trash cans for all parks have also been purchased. The excel/decel lanes are being paved and we are adding split rail fencing around the entire circumference of the park. This should help deter vandalism.**
- **Basell Property – Chairman Harmer sent a letter to the Council in favor of the acquisition and funding to develop the Basell property.**
- **Petition – Ella will rewrite the petition in Word. We would like to have a petition for adults and one for kids. A contest could be held for a Park billboard or a naming the Park contest to get local youth involved. Polo shirts will be ordered for the Board members to wear while collecting support signatures.**
- **October 21<sup>st</sup> Meeting-Terry Hasseltine will be the guest speaker. He will discuss Sports Tourism and the Economic Impact that a Regional Park will bring to the area. We will invite all pertinent members of the community to attend.**
- **In the near future, the Parks Board may attend some meetings that take place in the community, such as SPAN (which meets the second Wednesday of each month from 7pm-9pm at Cecil College).**

**Motion to Adjourn: Matthew Morris**

**Second: Jennifer Smith**

**Meeting Adjourned: 7:20pm**

**Next Meeting: to be held Monday, October 16th at 6:00 pm, at the County Administration Building, Elk Room.**