

## MINUTES

County Administration Building  
200 Chesapeake Blvd, Elk Room  
Elkton, MD 21921



July 22, 2013

### OPENING: 5:05 P.M.

- Call to Order: Don Harmer, 5:05 PM
- In attendance: Don Harmer Chairman, Steve Minor Vice Chairman, Bernie Brown, George Raley, Matthew Morris, Jennifer Smith, Chris Hersl, Mark Guns, Mario Gangemi, Cindy Cantor Superintendent, Clyde Van Dyke Director, Ella Briones Administrative Assistant
- Approval of Meeting Minutes, June 17, 2013  
Motion to Approve: George Riley  
Second: Bernie Brown

### PUBLIC HEARING

- Land Purchase Option Agreement – Brick Meetinghouse Road Property, No public comment in opposition or in favor of purchase of property from Jesse McMillan.

Public Hearing closed at 5:21 pm

### INFORMATIONAL ITEMS

- 501c3 – Mark Guns has passed on duties of 501c3 Chair to Mario Gangemi. Mark will stay on as an active member. Mario has researched the by-laws of multiple organizations to develop their own by-laws for the 501c3. Mario is working on a mission statement and has drafted a letter of what the committee would like to see as far as exhibits and information from the Parks Board and the Parks and Recreation Department. Current members include Mario, Mark, Bob Palsgrove and Carl Roberts. They have asked Chairman Harmer to sit on the 501c3 committee and are discussing if this would be an Ex-Officio seat. The committee will consist of 5-7 members. Information on any potential committee candidates can be sent to Mario. The committee wants to make sure that the focus of the funding is on the development of land and not the purchase of the land. Dave Trolio of Senior Services may be a source for assistance with grant writing.
- Petition – County Attorney Jason Allison reviewed the petition and gave the ok to move forward from a legal standpoint. After any changes are made, the petition will be listed on the Parks and Recreation Facebook page and on the County Website under the Parks and Recreation Department to let the public know the petition is being circulated. The petition will be cycled through one season of for all sports.
- Calvert Park Phase I Update – The RFQ was approved and directly mailed to 5 different firms. Numerous firms have contacted the Parks and Recreation Department regarding submitting a quote for these services. In the RFQ, Parks and Recreation has asked for Phase I Storm Water and E and S for preliminary and final approvals. The RFQ will be awarded sometime in September and it is estimated that it will take 9-12 months for completion of the Master Plan, Feasibility Study and Economic Impact Study. \$172,000 was approved in the CIP for Phase I.
- Strategic Planning Committee Overview – SPAN is a 28 member committee that is working on the 5 year Strategic Plan for the County. Director Van Dyke and Mario Gangemi are sitting on the committee to represent Parks and Recreation. SPAN will meet once a month at Cecil College and the meetings are open to the public.

- Annual Elections – Elections will be held at the September 16<sup>th</sup> Parks Board Meeting.
- Programs and Camps – Parks and Recreation invites the Council and County Executive to attend various programs, activities and camps that are held throughout the year and will send out reminders and invites to the Parks Board.

#### ACTION ITEMS

- Vote on Annual Program – Changes made to page numbers in the table of contents.

Motion to Approve the Annual Program: Matthew Morris

Second: Steve Minor

- Personal Board Meeting Invitations to Groups/Organizations in the County

Motion for Ella to invite all of the heads of these groups/organizations in the County to the Parks Board Meetings:

Motion to approve: Steve Minor

Second: George Raley

Motion to Adjourn: Steve Minor

Second: Jennifer Smith

Meeting Adjourned: 6:05pm

Next Meeting: to be held Monday, September 16th at 5:30 pm, at the Cecil Arena, 2706 North East Road, North East, MD