



## Calvert Regional Park

Facility Use Application  
304 Brick Meeting House Road  
North East, MD 21901  
410-392-4537 & 410-658-3000 Fax: 410-658-3011  
Application for the use of:

Synthetic Turf  Multipurpose field(s)  x \_\_\_\_\_ Lights  (turf only)

Amenities requested: \_\_\_\_\_

Will Concessions be sold?  Yes  No (If yes, vending application must be completed, submitted and approved prior to event)

Date/ Time: \_\_\_\_\_

\_\_\_\_\_ One Day only: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm

\_\_\_\_\_ Recurring Event: Start Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ End Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Number of 1 hr blocks \_\_\_\_\_

Indicate which day (s): \_\_\_\_\_ Sunday Time: \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm

\_\_\_\_\_ Monday Time: \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm

\_\_\_\_\_ Tuesday Time: \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm

\_\_\_\_\_ Wednesday Time: \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm

\_\_\_\_\_ Thursday Time: \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm

\_\_\_\_\_ Friday Time: \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm

\_\_\_\_\_ Saturday Time: \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm

Recurring event dates (list all) \_\_\_\_\_

Is this a tournament? \_\_\_\_\_ If so, how many teams are expected? \_\_\_\_\_ Sport? \_\_\_\_\_ Gender? \_\_\_\_\_

Where are teams coming from? \_\_\_\_\_ Expected hotel rooms needed? \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Organization: \_\_\_\_\_ Age Group \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Another # \_\_\_\_\_

Email Address: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Policy#: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Cecil County Government** must be named as an additional insured

**USE OF COUNTY FACILITIES:**

Cecil County recognizes that the use of the park facilities is frequently desired by numerous groups in order to carry on their activities. The following rules and regulations are established to insure equitable use among all user groups.

**FACILITY RULES:**

1. Vehicles must park in designated parking areas. There are NO VEHICLES, unless authorized, permitted on any grass surface areas of County facilities. It is the responsibility of the applicant to ensure that vehicles do not park in undesignated areas. Failure to comply may result in termination of issued permit.
2. User responsible for clean – up of all trash and debris subsequent to use
3. Electricity is not available for usage in the park
4. Alcoholic beverages, illegal drugs may NOT be consumed prior to or while using the facilities
5. Consideration of others using the park is important;
6. Smoking and tobacco products are not allowed
7. Pets, other than guide animals, are prohibited
8. Tournament participants are prohibited from scaling perimeter fences to access the fields.
9. Grills are prohibited
10. Fields may be closed and /or reservations cancelled when warranted (i.e., special events, maintenance projects, inclement weather.
11. Specific policies are posted on site and must be observed. Verbal instructions issued by staff should be strictly followed.
12. All visitors to CCPR Facilities are expected to be good citizens and respect the rights of others. Individuals who engage in unacceptable or irresponsible behavior may have their access to Calvert Regional Park revoked or modified indefinitely.
13. Field Rental starts when teams arrive for warm-up.

**Tournament Rentals:** (See **Calvert Guidelines** for other fees and requirements)

Grass Fields	\$105 per hour
Synthetic Turf Field	\$150 per hour
Turf Lights	\$50 per hour

**All Other Rentals, Residents and Non Residents:**

<b>RES</b>	Grass Fields	\$50 per hour	Cecil County Resident (rosters of teams may be required)
<b>RES</b>	Synthetic Turf	\$100 per hour	Cecil County Resident (rosters of teams may be required)
<b>NRES</b>	Grass Fields	\$100 per hour	All other - non resident/non tournament users
<b>NRES</b>	Synthetic Turf	\$150 per hour	All other - non resident/non tournament users
	Turf Lights	\$30 per hour	Lights will be programmed to shut off and you will be required to leave the park immediately upon ending a rental.

**Rental Fees: The length of the rental period includes preparation, set up and tear down/ clean – up times**

**APPLICATION PROCEDURE:**

Groups interested in using County Park facilities must submit an application to the Parks and Recreation Department at least 7 days prior to the date of the requested event. Each application must contain a signature of the individual directly in charge of said activity. Once use is approved an invoice will be sent to the applicant. A 10% deposit will hold the request. Payment in full will guarantee the scheduled use. Each application must be submitted with **PROOF OF LIABILITY INSURANCE. CECIL COUNTY MARYLAND MUST BE NAMED AS AN ADDITIONAL INSURED.**

**AGREEMENT**

I, the undersigned authorized representative of the named organization in this application, agree to abide by the rules and regulations of Cecil County Maryland and all applicable laws and agree to indemnify and save harmless the Cecil County Maryland, it’s employees and agents from any act of commission or omission which may result in any personal injury or property damage arising out of the organizations use of County facilities.

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_