

## CECIL COUNTY ETHICS COMMISSION

<http://www.ccgov.org/government/boards-and-commissions/ethics-commission>

Cecil County Administration Building c/o Human Resources Department  
200 Chesapeake Boulevard, Suite 2800, Elkton, Maryland 21921  
410-996-5250 (ph.) 1-866-230-2578 (fax)

### ACKNOWLEDGEMENT OF UNDERSTANDING STATEMENT

(Pursuant to the Public Ethics Law, Annotated Code of Maryland, State Government, Title 15 and Cecil County Public Ethics Law, Chapter 39)

### A MESSAGE TO THOSE REQUIRED TO ETHICS STATEMENTS

Attached you will find a copy of the 2018 Ethics Form which is required to be filed by **April 30, 2019**, after which the Ethics Commission may impose a penalty of \$10 for each day late, up to \$250, and pursue more stringent penalties for non-filing or incomplete or false filing .

Please return as soon as possible to:

**Human Resources Department, Cecil County  
Administration Building, Suite 2800,  
200 Chesapeake Boulevard, Elkton, MD 21921**

You can complete the forms online, save the PDF and either email the forms to [ethics@ccgov.org](mailto:ethics@ccgov.org) or fax them to 1-866-230-2578. You may also print and scan the completed, signed forms and e-mail them to [ethics@ccgov.org](mailto:ethics@ccgov.org)

A stated purpose of the Public Ethics Law is to assure that the impartiality and independent judgment of public officials, employees, other compensated individuals, and board and commission appointees are maintained. The Public Ethics Law provides for acknowledgements and standards of conduct. The acknowledgement statements are a mechanism for monitoring potential conflicts of interest and also assist in fostering public confidence by showing that conflicts of interest do not exist.

The Cecil County Ethics Commission is required by the Public Ethics Law to review all acknowledgement statements filed under the Law. Please read the Prohibited Conduct and Responsibilities carefully. Your careful attention to submission of a complete and legible statement will make it unnecessary for the Commission to write to you later for additional information.

If you need assistance in completing the form, please contact the Ethics Commission. Should you have any questions about the application of the law, you may write the Ethics Commission for an advisory opinion.

*Statements are public records, which may be examined or copied by the public. Upon request, the Commission will send you the names and addresses of any persons who have examined or copied your statement. §39-24 B. The Commission or office designated by the Commission shall make statements available during normal office hours, for examination and copying by the public, subject to reasonable fees and administrative procedures established by the Commission. The Commission may not, however, provide public access to the portion of a statement that includes an individual's home address as identified by the individual (i.e., the Commission must redact the information before making it publicly available). This provision applies to all statements, whether posted on the internet or viewable only in the office. [Amended 10-2-2018 by Bill No. 2018-15]*

Thank you for your cooperation.