



FY2020 CECIL COUNTY, MARYLAND OPERATING & CAPITAL BUDGET DEVELOPMENT CALENDAR

Date	Event/Activity
September 14, 2018	2020 Capital Improvement Program (CIP) forms sent to County Departments and Agencies.
October 15, 2018	2020 Operating Budget forms sent to County Departments and Agencies.
November 14, 2018	Training day on input of budget directly into MUNIS general ledger for County Departments.
November 16, 2018	2020 Capital Improvement Program (CIP) Forms due to Budget Manager.
November 21, 2018	Requests for new Information Technology, Motor Vehicles and personnel items (new positions, reclassifications, upgrades and/or reorganizations) due to the Budget Manager.
December 21, 2018	Due date for input of operating budget request into MUNIS or return of operating budget forms to Budget Manager.
January 1-15, 2019	Capital Improvement Review Meetings with County Departments & Agencies with the County Executive and Administration.
February 12, 2019	County Executive - Public Hearing for Citizen Input - 2020 Budget - Elk Room 6pm.
February 21, 2019	Submit Proposed 2020 Capital Improvement Program and Capital Budget documents to the Planning Commission.
February 28, 2019	Receipt of Cecil County Public Schools, Cecil College, and Cecil County Public Library Operating Budget Requests.
March 18, 2019	Planning Commission Meeting - 6:00pm - Elk Room.
March 29, 2019	County Executive submits Proposed Budget and Capital Improvement Program to County Council on or before April 1.
April 1 - May 14, 2019	Cecil County Council time frame to schedule hearings with County Departments & Agencies to present information and answer questions regarding their proposed budget request.
May 23, 2019	Public Hearing on Annual Budget & Appropriation Ordinance of Cecil County, Maryland at Elkton High School - 7pm.
May 28 & May 30, 2019	County Council Budget deliberation worksessions (if needed)
June 4, 2019	Formal Adoption of Annual Budget & Appropriation Ordinance of Cecil County, to adopt the County Budget consisting of the Current Expense Budget for the fiscal year ending June 30, 2019, the Capital Budget for the fiscal year ending June 30, 2020 and to appropriate funds for all expenditures for the fiscal year beginning July 1, 2019 and ending June 30, 2020 - 7pm. Adoption date no later than June 15, 2019 per County Charter.
June - July	FY2020 Final Budget document prepared and distributed.

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