



**Cecil County Department of
Land Use & Development Services
Development Plans Review**

200 Chesapeake Boulevard, Suite 2300
Elkton, MD 21921

Phone: (410) 996-5225

Standard Stormwater Management & Lot Grading Sketch Review Checklist

Project Name/Location: _____
Engineering Firm: _____ Phone Number: _____
Contact Person: _____ E-mail Address _____

The following lists of items are the minimum requirements for review and approval of all Lot Grading Sketches (minimum 2 copies) which accompany grading permits. Plans not meeting these minimum requirements will be deemed incomplete and returned. This checklist must be completed and submitted by the plan preparer as part of the plan submittal package. Any items which do not apply to the project should be marked as N/A (Not Applicable).

Plan Template Format

- | | |
|--|--|
| <input type="checkbox"/> Plan size: Clear & Legible | <input type="checkbox"/> North Arrow |
| <input type="checkbox"/> DPR approval block (lower left corner, 2" x 4") | <input type="checkbox"/> Proposed contours (1' intervals, solid black) |
| <input type="checkbox"/> Existing contour lines (light grey, dashed lines) | <input type="checkbox"/> Consultant Information |
| <input type="checkbox"/> Title Box (lower right corner) containing: | <input type="checkbox"/> Company Name |
| <input type="checkbox"/> Name of Subdivision or | <input type="checkbox"/> Mailing Address |
| <input type="checkbox"/> Name & Number of Minor Subdivision | <input type="checkbox"/> Telephone Number |
| <input type="checkbox"/> Site Address | |
| <input type="checkbox"/> Tax Map, Parcel and Lot Number | <input type="checkbox"/> Legend |

Minimum Information Requirements

- | | |
|---|---|
| <input type="checkbox"/> Building setbacks | <input type="checkbox"/> House Footprint (w/dimensions to property lines) |
| <input type="checkbox"/> Limits of disturbance delineated | <input type="checkbox"/> Spot Elevations (as needed) |
| <input type="checkbox"/> Lot lines clearly shown with metes and bounds | <input type="checkbox"/> Drainage flow arrows |
| <input type="checkbox"/> Adjoining property owner's labeled | <input type="checkbox"/> Finish floor elevation |
| <input type="checkbox"/> Adjacent roads labeled | <input type="checkbox"/> SWM bmp location and label (per approved plan) |
| <input type="checkbox"/> Reference to approved e&s plan (title and approval date) | <input type="checkbox"/> Septic reserve area delineated |
| <input type="checkbox"/> Reference to approved swm plan (title and approval date) | <input type="checkbox"/> Septic tank riser locations |
| <input type="checkbox"/> Driveway Location (existing and/or proposed) | <input type="checkbox"/> Proposed or existing well location |
| <input type="checkbox"/> Driveway slope labeled (> 5% toward Co. Road) | <input type="checkbox"/> Public water line location and labeled |
| <input type="checkbox"/> Driveway Culvert | <input type="checkbox"/> Public sewer line location and labeled |
| <input type="checkbox"/> Pipe diameter & length | <input type="checkbox"/> Sewer cleanout location and labeled |
| <input type="checkbox"/> Invert elevations (inlet & outlet) | |
| <input type="checkbox"/> All roof ridgelines and downspout locations with direction of flow | |
| <input type="checkbox"/> Site Analysis Table containing: | <input type="checkbox"/> Best Management Practice Table: |
| <input type="checkbox"/> Lot Area (sq. ft. or acres) | <input type="checkbox"/> Type & quantities of swm bmps |
| <input type="checkbox"/> Existing impervious area (sq. ft.) | <input type="checkbox"/> Owner/Developer Certification |
| <input type="checkbox"/> Total impervious area after development (sq. ft.) | |
| <input type="checkbox"/> Estimated Cut Volume (yd ³) | |
| <input type="checkbox"/> Estimated Fill Volume (yd ³) | |
| <input type="checkbox"/> Disturbed area (sq. ft.) | |
| <input type="checkbox"/> Drainage Basin Numbers (12 digit) | |