

MINUTES

Cecil County Board of Parks and Recreation
Cecil Arena
2706 North East Road
North East, MD 21901



June 20, 2017

OPENING: 5:30 P.M.

- Call to Order: Don Harmer, Chairman,
- In attendance: Don Harmer Chairman, Matthew Morris Vice Chairman, Bernie Brown, Jen Callaghan, Clyde Van Dyke Director, Ella Briones Administrative Assistant

- Approval of Meeting Minutes, April 18, 2017 / May meeting cancelled
Motion to Approve: Matthew Morris
Second: Jen Callaghan

INFORMATIONAL ITEMS

- Budget Review – The FY 2018 Budget, presented by County Executive McCarthy, has passed. Funding was approved for Phase II of Calvert Regional Park and the Perryville High School Synthetic Turf.
- CIP Update – We met onsite last week with RAD Sports, Shaw, and DPW to discuss the synthetic turf project at Perryville High School. The turf project is expected to begin in early July and be completed in early September. A pre-bid was held for Phase II of Calvert Regional Park. The bid opening is set for June 27th. Phase II is scheduled to begin the 3rd or 4th week of July with a completion date of Oct. 20th.
- Public Hearing – A public hearing is scheduled for July 18th to discuss the Option Agreement for the former Bittersweet acquisition.
- CCPS MOU – The MOU with CCPS is almost complete. Final details are being discussed. The MOU outlines shared use of the new synthetic turf field at Perryville and is good for all CCPS properties.
- LPPRP – We are in the final stages of the LPPRP revisions. The report is due July 1st.
- 501c3 – The 501c3 is complete. We have our 501c3 number and now need 6-8 Board members. We are looking for individuals who are established and would like to see Parks and Recreation grow.
- New Hires – We have a part-time (28 hr/wk) new hire in the Programming Division, Hope Wilburn. Hope will be in charge of customer service, marketing, grants, department promotion, and building relationships. We also have interviews scheduled next week for a full time Maintenance Worker in the Parks Division.
- Program Update – Summer programs have begun. We have 4 different soccer camps, over 200 participants in our field hockey program(camp/youth/adult), baseball camp, adventure camp, track camp and 2 sessions of Safetyville.

ACTION ITEM

- FY18 Annual Program – Administration has received a copy of the program for review.
Motion to Approve the FY 18 Annual Program: Bernie Brown
Second: Jen Callaghan

PUBLIC COMMENT/QUESTIONS

N/A

BOARD COMMENTS/QUESTIONS

NA

Motion to Adjourn: Jen Callaghan
Second: Bernie Brown

Meeting Adjourned: 6:40 pm

Next meeting – July 18th, 5:30 p.m. – Elk/Rising Sun Room, Cecil County Administration Building.