



CECIL COUNTY KENNEL, CATTERY OR PET SHOP CLOSURE APPLICATION

Date Submitted: _____ **Date received by ACCA:** _____
NO FILING FEE **Kennel/Cattery or Pet Shop License No.** _____

APPLICATION FOR VOLUNTARY CLOSURE OF CECIL COUNTY KENNEL/CATTERY OR PET SHOP (Application must be typed or legibly printed)

Instructions to Applicant: Complete the following Application and all supporting documents and applicable attachments and submit the original to the Animal Care and Control Authority (ACCA) at the above address.

Please note that if additional space is required to answer any part of this Application, the applicant should provide an attachment containing the information requested.

I. PART 1: APPLICANT INFORMATION

A. Kennel/Cattery/Organization/Pet Shop Name:

Kennel/Cattery/Organization/
Pet Shop Name on License: _____
Any Fictitious Name(s) used _____

B. Kennel/Cattery/Organization/Pet Shop Location (physical location required, do not use a P O Box):

Address: _____
City: _____ Zip: _____

C. Legal Responsibility and Contact Information:

Name and Title of principal owner and contact person(s) and person(s) with management responsibility for the operation:

Best number to reach the applicant(s) during business hours:

Contact Person(s): _____

Address: _____
City: _____ **Zip:** _____
Phone: Office: _____ Home: _____

Fax: _____ E-mail: _____

II. PART 2: CLOSURE

The filing of this Closure application constitutes a voluntary surrender of the applicant’s kennel/cattery or pet shop license. The Closure of Kennel/Cattery application will not become effective until the date of the ACCA’s post closure inspection and issuance of a certificate of closure, which shall occur subsequent to the date of closure listed by the applicant below. Until such time, the kennel/cattery or pet shop will be considered to be a licensed kennel/cattery or pet shop under license suspension and the ACCA may continue to do unannounced inspections. Those inspections may be prior to the date listed on this closure application and do not constitute the post closure inspection. Operating a kennel/cattery without a license constitutes a violation of Article 7. Kennels/Catteries and Pet Shops of Cecil County Chapter 142. Animal Care and Control and will subject applicant(s) to any and all criminal and civil penalties and fines available to the County for such violation. Therefore, applicant(s) is obligated to have reduced the number of animals in the kennel/cattery or pet shop for which this closure application is filed to twenty-five (25) or less by the time of the County’s post closure inspection or applicant(s) will be operating a kennel/cattery or pet shop without a license, which is illegal in Cecil County, Maryland.

In order to expedite the kennel/cattery or pet shop closure process please set forth the following information:

1. Set forth the date you propose to close the kennel/cattery or pet shop listed in this application

2. Set forth the number of dogs/other animals currently housed in the kennel/cattery or pet shop listed in this application

3. Explain your plan to reduce the number of animals currently housed in the kennel/cattery or pet shop by the date of closure set forth above _____

(If you need more space, please attach additional sheets)

III. PART 3: POST CLOSURE INSPECTION

Section 142-29. Kennel/Cattery or Pet Shop Closures, Cecil County Chapter 142. Animal Care and Control, requires that the Animal Care and Control conduct a post closure inspection of the kennel/cattery. The undersigned applicant(s) hereby assents to a post closure inspection of the kennel/cattery listed in this application, by an Animal Control Officer or agent of the County. The undersigned applicant(s) shall allow the Animal Control Officer(s) or agent to access and enter the kennel/cattery or pet shop and inspect the establishment in order to conduct the post closure inspection. Failure to allow access and entry to the

establishment, prevent the inspection of an animal, hiding an animal or an act or omission that prevents the Animal Control Officer or agent from gaining entry to the establishment may result in the issuance of a penalty for refusal of entry as provided for as provided in Section 142-39, Violations and Penalties.

(All applicants/holders of the kennel/cattery or pet shop license shall sign below)

(Signature) _____
Applicant _____ Date

Print or Type Name and Title

(Signature) _____
Applicant _____ Date

Print or Type Name and Title

IV. PART 4: APPLICANT VERIFICATION, CERTIFICATION AND STATEMENT OF ASSURANCES (All Applicants Previously Listed Must Sign Below)

CERTIFICATION – SIGNATURES: The undersigned applicant(s) certifies, represents, affirms and warrants to the Cecil County Animal Care and Control Authority under penalty of law, that all information contained in this application and any attachments and supporting material is true and correct; applicant(s) is authorized to execute this Closure of Kennel/Cattery or Pet Shop application on behalf of the above listed kennel/cattery or pet shop operation, and hereby consent(s) to the entry of this Closure of Kennel/Cattery application; and hereby knowingly waive(s) any right to a hearing under the County or State Law, or any other provision of law; and that applicant(s) is aware of, understand(s) and agree(s) to abide by the following:

1. Operating a kennel/cattery without a license constitutes a violation of Article 7. Kennels, Cattery and Pet Shops of Cecil County Chapter 142. Animal Care and Control and will subject applicant(s) to any and all criminal and civil penalties and fines available to the County for such violation.
2. The filing of this Closure of Kennel, Cattery or Pet Shop application constitutes a voluntary surrender of applicant(s) Cecil County Kennel or Pet Shop License or a voluntary failure to renew applicant(s) Cecil County Kennel, Cattery or Pet Shop License in a new calendar year and that without a current Cecil County Kennel/Cattery or Pet Shop License applicant(s) may not continue to operate a kennel, cattery or pet shop in Cecil County.
3. This Closure of Kennel, Cattery or Pet Shop application will become effective upon the date of Animal Care and Control’s post closure inspection and issuance of a certificate of closure, which shall occur subsequent to the date set forth by the applicant in Part II, paragraph 1. of this application. Therefore, applicant(s) is obligated to have reduced the number of animals in the kennel for which this Closure of Kennel, Cattery or Pet Shop application is filed to 25 or less, or applicant(s) will be operating a kennel/cattery or pet shop without a license.
4. The failure to comply with the requirements set forth in paragraph 3. above will result in the issuance of a cease and desist order from the County and applicant(s) may be cited for operating a kennel, cattery or pet shop without a license and subject to all criminal and civil penalties and fines, and forfeiture of animals, if applicant(s) continues to operate a kennel/cattery or pet shop after the effective date of this Closure of Kennel, Cattery or Pet Shop Application.
5. The kennel/cattery or pet shop listed in this application will continue to be a licensed kennel/cattery or pet shop and subject to all applicable kennel/cattery or pet shop requirements of the act and regulations, including unannounced kennel/cattery or pet shop inspections, as well as all penalties allowed under Chapter

142, until the time of closure set forth in this Closure of Kennel, Cattery or Pet Shop application and the performance of the post closure inspection by Animal Care and Control, unless the kennel/cattery or pet shop license automatically expires because of the end of a calendar year. If such automatic expiration occurs prior to the closure date of the kennel/cattery or pet shop listed in this Closure of Kennel, Cattery or Pet Shop application, the kennel/cattery or pet shop shall be considered to be operating without a license and subject to the provisions of Section 142-39. Violations and Penalties.

Signature instructions: Please sign below in the space provided applicable to your status as an applicant. All persons with an ownership interest in the kennel/cattery or pet shop are applicants and must sign. If applicant is one of several persons with an ownership interest in the kennel/cattery or pet shop, look for the listing below for the type of entity in which applicant possesses an ownership interest and sign there.

1. IF APPLICANT IS AN INDIVIDUAL / SOLE PROPRIETOR:

_____/Date: _____
(signature)

(legibly print name here)

2. IF APPLICANT IS A PARTNERSHIP

General Partner: _____/Date: _____
(signature)

(legibly print name here)

General Partner: _____/Date: _____
(signature)

(legibly print name here)

General Partner: _____/Date: _____
(signature)

(legibly print name here)

If you need more space, please attach additional sheets

3. IF APPLICANT IS A CORPORATION OR LLC

Name: _____ (name of corporation)

By:
President/Vice President (Circle which): _____/Date: _____
(signature)

(legibly print name here)

By:
Secretary/Treasurer (Circle which) _____/Date: _____

(legibly print name here)