

**Board of County Commissioners  
Worksession Minutes  
November 15, 2011**

**PRESENT:** Commissioners Mullin, Dunn, Broomell and Hodge; County Administrator Al Wein; Public Works Director Scott Flanigan and staff; Planning and Zoning Director Eric Sennstrom; Human Resources Director Donna Nichols; Senior Services Director David Trolio; Acting Economic Development Director Roy Clough; Tourism Coordinator Sandy Maruchi-Turner; Parks and Recreation Director Clyde Van Dyke; Emergency Services Director Richard Brooks; Budget Manager Craig Whiteford; Executive Office Administrator Vicky Rinkerman; Counsel Norman Wilson; Treasurer Bill Feehley; members of the press, and members of the public.

**NOTE:** Audio recording of this meeting is available on the County website [www.ccgov.org](http://www.ccgov.org).

**OPEN SESSION**

**9:00 a.m.** – President Mullin called the meeting to order.

**Cecil County Tourism Strategic Plan** – Tourism Coordinator Sandy Maruchi-Turner provided the Board an overview of the tourism strategic plan developed by the Tourism Committee. She advised the Board that the committee is recommending tourism services and functions be separated from Economic Development as a new department under county government.

Board members provided their comments relative to the strategic plan, promoting the county, and separating tourism from the Economic Development department.

The Board concurred to proceed with investigating the recommendation from the Tourism Committee.

**Approval of minutes**

On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board moved to approve the minutes of the November 8, 2011 worksession meeting minutes. Motion carried unanimously.

**Evening meeting agenda review**

County Administrator Wein reviewed the items on the evening agenda.

Budget Manager Whiteford advised the Board that the resolution for the pension plan for the public safety employees has been withdrawn and would be presented at a future meeting.

Director Sennstrom reviewed the Resolution for the preservation of the agricultural land of Jacob and Virginia Carson.

Discussion ensued regarding:

- . the property appraisal;
- . information provided by the Cecil Land Trust; and

- . the request for reimbursement from the county

Director Flanigan reviewed the Watershed Implementation Plan and updates to the process since the last discussion.

Discussion ensued regarding:

- . deadline for local WIP plan submittal to the state;
- . action being considered by other jurisdictions;
- . legal advice provided for local jurisdictions to proceed with caution;
- . proposed revisions to the WIP document; and
- . request for extension of permit deadline

The Board concurred with the proposed revisions to the document and the recommendation that the department submit a partial WIP document by the deadline. Director Flanigan recommended that the item be withdrawn for consideration from the evening meeting agenda.

Director Van Dyke reviewed RFP 12-03 for football field engineering services for consideration by the Board.

Director Trolio reviewed RFP 12-13 to purchase and install bus destination signs for consideration by the Board.

Budget Manager Whiteford reviewed the budget amendments for consideration by the Board.

**FY2013 Operating Budget and Capital Improvement Program Schedules** – Budget Manager Whiteford reviewed and the Board concurred with the proposed budget schedules.

**Letter of intent-Cecil College Engineering and Math Building** – Budget Manager Whiteford reviewed the proposed letter of intent regarding the Cecil College Engineering and Math building relative to the CIP budget.

The Board concurred to authorize staff to proceed with sending the letter of intent to the Maryland Higher Education Commission as presented.

**Old Elk Neck Road Improvements** – Director Flanigan provided the Board an overview of proposed improvements to Old Elk Neck Road, which includes a bridge replacement project, improvements to an intersection and upgrades to road sections.

Discussion ensued regarding:

- . previous discussion/decision relative to the proposed bridge replacement project;
- . potential project costs; and
- . process for designating bridge priority projects

The next step in the process would be to submit budget amendments to align funding with the project timeline for consideration by the Board.

**Maryland Transportation Authority (MdTA) Toll Increase Resolution** – Principal Planner Tony DiGiacomo reviewed the proposed resolution relative to the impact of MdTA toll increases on Cecil County.

Board members provided comments relative to the proposed resolution.

The Board concurred to authorize staff to proceed with scheduling the resolution for an evening Commissioners meeting.

**Requests to fill** – County Administrator Wein reviewed the requests to fill the following budgeted positions: part time Domestic Violence Criminal Case Advocate, Patrol Deputy in the Sheriff's Office, and an Administrative Assistance in the Development Services Division of Public Works.

The Board concurred to authorize the Human Resources department to proceed with advertising and filling the positions as presented.

### **Commissioner Items**

Commissioner Dunn commented on the drug substance abuse forum held by the Board and agenda items for discussion scheduled for the afternoon meeting.

Commissioner Broomell advised the Board that she has submitted proposed drug clinic legislation for the December Planning Commission meeting.

Commissioner Broomell commented on the workshop held at the Perryville library on gang awareness and drug prevention and the Perryville High School Panthers football and volleyball teams.

Commissioner Moore commented on the drug substance abuse forum and community action strategic plan being developed by the Local Management Board to address these issues.

Commissioner Hodge had no comments.

Commissioner Mullin commented on the tourism event commemorating the War of 1812 and plans to proceed with the Newark, Delaware train station.

### **CLOSED SESSION**

**11:30 AM** - On motion made by Commissioner Moore, seconded by Commissioner Dunn, the Board moved to convene in closed session pursuant to Maryland Annotated Code State Government 10-508(a) (1) Consideration of pending appointments to Bainbridge Development Corporation, Economic Development Commission, Susquehanna Workforce Network and Ethics Commission. Motion carried unanimously and the Board convened in closed session.

### **ADJOURNMENT CLOSED SESSION**

**12:30 PM** - On motion made by Commissioner Moore, seconded by Commissioner Broomell, the Board moved to adjourn the closed session meeting. Motion carried unanimously.

**1:00 p.m.** - Meeting to review Animal Control Task Force draft Chapter 209 - Dogs and Other Animals.

**Present:** Commissioners: Jim Mullin, Diana Broomell, Robert Hodge, Tari Moore, Michael Dunn, County Administrator Alfred Wein, Planning and Zoning Director Eric Sennstrom, Mindy Carletti (representing task force) Treasurer Bill Feehley, and members of the media

The Commissioners engaged in discussion with Mindy Carletti, representing the task force to discuss changes to the draft. The review ended at the beginning of page 8 of the draft document and the Board directed the Administrator to schedule a follow up meeting to complete the review of the draft.

**2:30 p.m.** -Meeting to discuss Ethics Ordinance matters including the following concerns submitted by Commissioner Broomell: (1) Department Directors file the same disclosure requirements as elected officials; (2) Volunteers file same disclosure requirements as in 2011; (3) County commissioners informed when a complaint is filed; (4) Ethics Board members must file full disclosure or same as volunteers; (5) Attorneys on contract with Cecil County Government should also file the same disclosures as elected officials; and (6) take action on those appointees who have not filed disclosure forms.

**Present:** Commissioners: Jim Mullin, Diana Broomell, Robert Hodge, Tari Moore, Michael Dunn, County Administrator Al Wein, Emergency Management Director Richard Brooks, members of the media, and members of the public

Commissioner Broomell led the discussion on the above matters and President Mullin asked to review the old and new forms for comparison purposes.

Commissioner Broomell presented legislative initiatives to discuss with the delegation dealing with drugs, nuisance abatements and legislation being considered by Senator Jacobs relating to a "Drug Nuisance Law".

Commissioner Broomell initiated a discussion relating to the timing of introduction and action of items being considered by the BOCC. It was decided to discontinue the practice of scheduling a public hearing of the BOCC on a matter that is heard by the Planning Commission the preceding day. The BOCC would hold a hearing at least two weeks following the Planning Commission public hearing on the same matter or application.

Meeting adjourned at 4:10 p.m.

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