

**Board of County Commissioners
Worksession Minutes
October 18, 2011**

PRESENT: Commissioners Mullin, Moore, Dunn, Broomell and Hodge; County Administrator Al Wein; Public Works Director Scott Flanigan and staff; Planning and Zoning Director Eric Sennstrom; Senior Services and Community Transit Director David Trolio; Human Resources Director Donna Nichols; Facilities Manager Stafford Torgesen; Budget Manager Craig Whiteford; Executive Office Administrator Vicky Rinkerman; Counsel Norman Wilson; Treasurer Bill Feehley; members of the press, and members of the public.

NOTE: Audio recording of this meeting is available on the County website www.ccgov.org.

Closed Session Meeting - October 11, 2011 - 10:45 AM

The Board convened in closed session at their October 11, 2011 worksession meeting at 10:45 a.m. On motion made by Commissioner Moore, seconded by Commissioner Dunn, the Board moved to convene in closed session pursuant to Maryland Annotated Code, State Government 10-508(a) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, or any other personnel matter that affects one or more specific individuals (request to fill position – OSA Public Works Development Services, Senior Services and Community Transit Bus Driver); and (8) To consult with staff, consultants, or other individuals about pending or potential litigation (potential litigation associated with Cecil County Correctional Facility addition/renovation project).

Present at closed session: Commissioners Mullin, Moore, Dunn, Broomell and Hodge; County Administrator Al Wein; Public Works Director Scott Flanigan; Human Resources Director Donna Nichols; Special Counsel Henry Suleau from Miles and Stockbridge and Dr. John Boland from the University of Maryland, Executive Office Administrator Vicky Rinkerman and Counsel Norman Wilson.

Topics of discussion and action taken (if necessary):

North East Rate Matter Pending before the Public Service Commission – Special Counsel Henry Suleau provided the Board an update on the North East rate matter pending before the Public Service Commission. Dr. John Bolin from the University of Maryland reviewed the water rate study conducted for the Town of North East.

No action was required.

Personnel – Request to fill the budgeted position for an Equipment Operator in the Roads Division, Clinical Director for the Domestic Violence Rape Crisis Center, and a grant funded Child Advocacy Center Family Advocate position.

Action: The Board concurred to authorize the Human Resources Department to proceed with advertising and filling the positions as presented.

Bainbridge Development Corporation (BDC) Appointments – Board reviewed the list of expiring terms and proposed recommendations for appointments to the BDC.

Action: The Board concurred to authorize staff to proceed with a press release seeking interested candidates who would like to serve on the Bainbridge Development Corporation and other boards and committees.

Closed session meeting was adjourned at 12:17 p.m.

OPEN SESSION

9:00 a.m. – President Mullin called the meeting to order.

Amend Retired and Senior Volunteer Program Grant MOU – Director Trolio provided a summary of the amendment to the program grant and MOU with Harford County. The grant would be extended and the county will receive an additional \$20,000.

The Board concurred to consider this presentation as an introduction of the amendment for consideration by the Board at the evening meeting.

Approval of Minutes

- . October 11, 2011 Worksession Meeting
- . October 11, 2011 Closed Session Meeting

On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board moved to approve the meeting minutes as presented. Motion carried unanimously.

Evening meeting agenda review – County Administrator Wein provided the Board a summary of the evening meeting agenda items.

Director Sennstrom provided the Board a summary of the public hearing on the amendment to the Cecil County Zoning Ordinance Section 196 and Section 215 Mitigation for Forest Interior Dwelling Birds Impact, Buffer Impact, and Forest Impact.

Budget Manager Whiteford provided the Board a summary of award of refunding for 2003 and 2004 General Obligation Bonds.

County Administrator Wein advised the Board that the State Ethics Commission has recommended approval of the proposed ordinance and Mr. Burns provided an overview of the proposed Ethics Ordinance.

Discussion ensued regarding:

- . Ethics disclosure forms;
- . Deadline for approving the proposed ordinance; and
- . Standards provided for disclosure of information for employees and volunteers vs. elected officials

Board members provided their comments relative to the proposed Ethics Ordinance throughout the discussion.

Director Flanigan provided the Board a summary of the Public Works Department agenda items.

Facilities Manager Torgesen provided the Board a summary of bid award RFP 12-12 for the design and installation of a solar photovoltaic system for the County Administration Building complex/warehouse.

Draft RFP 12-10 Design, Install and Test a Fire Protection System for County Circuit Court IT Room -

Facilities Manager Torgesen provided the Board a summary of draft RFP 12-10 and the Board concurred to authorize staff to proceed with advertising RFP 12-10.

Elkton West Wastewater Options – Director Flanigan provided the Board an overview of the county plan relative to wastewater options for the Elkton West area. He referred to a wastewater system study conducted in 2007 that was used to provide additional options for the Board to consider other than awarding a franchise. He advised the Board that the plan would need to be revised due to proposed changes being considered by the state relative to WIP/TMDL watershed regulations. He recommended that Public Works staff move forward with developing a wastewater and financial strategic plan for the Elkton West area.

Board members provided their comments relative to the study, proposed regulations, and options available to the county.

The Board concurred to authorize Public Works staff to proceed with the direction outlined to address wastewater services in the Elkton West area.

Farmland Ranch Land Protection Program Update – This item was postponed at the request of Mr. Kilby.

Draft Zoning Text Amendment Entitled – Clinic – Director Sennstrom provided the Board a summary of the draft zoning text amendment for drug treatment clinics.

Discussion ensued regarding:

- . Parking requirements in the proposed amendment; and
- . Conditions in the proposal that would prohibit providing health services in residential areas

Board members provided their comments relative to the proposed zoning amendment for clinics.

Draft Bid 12-15 One-ton regular cab utility body or County approved equivalent

Draft Bid 12-16 One John Deere tractor with one mower or County approved equivalent

Draft Bid 12-17 Three International 7400 dump trucks or County approved equivalent

Draft Bid 12-19 One Valk Model V-10 V-Plow or County approved equivalent

Director Flanigan provided the Board a summary of draft bid 12-15 through 12-19 and advised the Board that the items are in the operating budget. He advised the Board that draft bid 12-19 is a new request and the purchase would be made only if there is funding left from the other purchases.

Discussion ensued regarding draft bid 12-16 and 12-19.

The Board concurred to authorize staff to proceed with advertising the bids as presented.

Video Lottery Terminal (VLT) Community Grant Update – Executive Office Administrator Rinkerman provided the Board an update on the VLT community grant program relative to grant modification requests.

The Board concurred to proceed with authorizing the grant for Freeman Hall since the funding would be used for the same project. The Board concurred to refer the grant modification submitted by the Town of Port Deposit for renovations to the King property and future grant modifications to the VLT community grant review committee for a recommendation.

Commissioner Items

Commissioner Dunn commented on an appeal filed by York Building Products.

Director Sennstrom advised the Board that he sent an email relative to the draft response received from Counsel Campbell, which is due to Circuit Court by November 16, 2011. Counsel Wilson advised the Board that a hearing would be scheduled after the brief is filed in court.

Commissioner Broomell had no comments.

Commissioner Moore commented on the Sister City project with Indonesia.

Commissioner Hodge commented on a thank you letter from the Hacks Point Community Association and commended Public Works staff for a job well done.

Commissioner Mullin commented on the resolution to the drainage problem in the Hacks Point community.

ADJOURNMENT

12:17 P.M. - On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board moved and voted unanimously to adjourn the worksession meeting.

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