

**Board of County Commissioners
Worksession Minutes
September 13, 2011**

PRESENT: Commissioners Mullin, Moore, Dunn, Broomell and Hodge; Public Works Director Scott Flanigan and staff; Planning and Zoning Director Eric Sennstrom; Economic Development Deputy Director Roy Clough and staff; Budget Manager Craig Whiteford; Executive Office Administrator Vicky Rinkerman; Counsel Norman Wilson; Treasurer Bill Feehley; members of the press, and members of the public.

NOTE: Audio recording of this meeting is available on the County website www.ccgov.org.

OPEN SESSION

9:00 a.m. – President Mullin called the meeting to order.

Community Mediation Upper Shore, Inc. – Attorney Jason Allison and Executive Director Penny Doyle and staff provided the Board an overview of the services provided to the public through Community Mediation Upper Shore. The organization mediates between parties to resolve nuisance disputes, as opposed to these cases going through the judicial system.

Discussion ensued regarding:

- . Financial support for the services provided;
- . Benefits to citizens and savings realized for keeping nuisance cases out of the court system;
- . Proposed cuts in grant funding for the service;
- . Funding provided in the other jurisdictions by the Board of Commissioners;
- . Approximately thirty percent (100 cases) are resolved through mediation in Cecil County;
- . Request for data relative to cost savings realized through the program;
- . Mediation training provided through the organization;
- . Goal of the organization to promote the service in Cecil County; and
- . Organization's goal to partner with other county organizations to provide training and services

Approval of Meeting Minutes

County Administrator Wein advised the Board that the procedure for approving the meeting minutes has been revised to provide the meeting minutes for approval at public Commissioner meetings, which includes the worksession meetings.

Discussion ensued regarding proposed corrections to the closed session meeting minutes.

Counsel Wilson advised the Board that corrections to closed session meeting minutes should be discussed in closed session since they are not released to the public without permission from the Board.

On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board moved to approve the following meeting minutes:

August 16, 2011 Worksession

August 16, 2011 Board of County Commissioners

August 23, 2011 Worksession

August 30, 2011 Worksession

September 6, 2011 Worksession

VOTE: Motion carried unanimously.

FY 2012 Vehicle Acquisition – Establishment of Internal Service Fund – Budget Manager Whiteford advised the Board that the financial team is seeking direction from the Board relative to establishing the internal service fund to purchase vehicles.

Discussion ensued regarding:

- . Purchasing vehicles outright vs. financing; and
- . Board was advised that financing vehicle acquisitions was approved in the FY2012 budget

The Board concurred to request Treasurer Feehley to provide a copy of the preliminary budget audit report for review.

Economic Development Priorities letter – County Administrator Wein provided the Board a draft copy of the proposed economic development priorities letter.

Discussion ensued regarding proposed revisions to the draft letter.

The Board concurred to authorize County Administrator Wein to schedule a meeting to discuss the economic priorities further.

Draft bid 12-04-55015 Church Point Road Pump Station – Postponed.

Draft bid 12-18 Bituminous Material – Director Flanigan reviewed for the Board draft bid 12-18.

The Board concurred to authorize Public Works staff to proceed with advertising draft bid 12-18 Bituminous Material.

Commissioners Items

Commissioner Dunn commented on and thanked county staff for their effort and dedication during the flood event in Port Deposit.

Commissioner Broomell commented on an organized clean up effort in the Town of Port Deposit; dedication of a head stone for Nottingham Lots on September 17 at 11:00 at the meeting house in Calvert; and the Drug Awareness Forum on September 22, 2011 at 6:30 p.m. at Cecil College.

Commissioner Moore commented on and thanked county staff for their effort and dedication during the flood event in Port Deposit; ribbon cutting ceremony for Habitat for Humanity project; meeting with Congressman Harris on Cecil County issues; positive feedback and support from the public for informal meetings before the Commissioners meeting (working on logistic details before proceeding); suggestion to start work on the FY2013 budget, and request for resume and/or qualifications of proposed Planning Commission appointment.

Commissioner Hodge provided the Board a copy of the open meetings act manual. He advised the Board that Ann Nealy from the Attorney General's Office has been invited to attend the October 4, 2011 worksession meeting to discuss the regulations.

Commissioner Mullin suggested the county participate in a fund raising effort for Breast Cancer Awareness Month, which includes a pink lighting project and fundraiser for employees. The Board concurred with the fund raising suggestions. He commented on and thanked county staff for their effort and dedication during the flood event in Port Deposit.

Administrator Items – County Administrator Wein advised the Board of a request for a letter of support for the fall grant application for the Conifer Realty North East Run II project and the Ingerman Group New East Crossing project. The Board supported the grant application for these projects in the spring; however, they did not receive funding.

The Board concurred to authorize the letter of support for the projects as presented.

County Administrator Wein provided the Board an overview of the public hearing for the Senior Service and Community Transit Area Plan meeting scheduled this afternoon at 12:00 p.m.

CLOSED SESSION

10:05 AM On motion made by Commissioner Dunn, seconded by Commissioner Moore, the Board moved to convene in closed session pursuant to the Maryland Annotated Code – State Government 10-508 (a) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, or any other personnel matter that affects one or more specific individuals (request to fill positions); and (13) To comply with specific constitutional, statutory, or judicially imposed requirements that prevents public disclosures about a particular proceeding or matter (review of closed session minutes).

VOTE: Motion carried unanimously. The Board convened in closed session.

ADJOURNMENT

10:39 AM On motion by Commissioner Moore, seconded by Commissioner Broomell, the Board voted unanimously to adjourn the closed session meeting.

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