

**Board of County Commissioners  
Worksession Minutes  
March 15, 2011**

**PRESENT:** Commissioners Mullin, Moore, Dunn, Broomell and Hodge; County Administrator Al Wein, Public Works Director Scott Flanigan and staff; Planning and Zoning Director Eric Sennstrom; Economic Development Director Vernon Thompson; Housing Director Dave Mahaney; Budget Manager Craig Whiteford; Purchasing Agent Dave Pyle; Executive Office Administrator Vicky Rinkerman; Council Norman Wilson; State Highway Officials; members of the press, and members of the public.

NOTE: Audio recording of this meeting is available on the County website [www.ccgov.org](http://www.ccgov.org).

**OPEN SESSION**

**9:00 a.m.** – President Mullin called the meeting to order.

**State Highway Administration, District 2; Red Pump Road/Rt. 1 signalization cost sharing follow up**

Discussion ensued regarding the cost sharing for the traffic signal at the intersection, formula used for calculating the cost sharing is based on road ownership, data used to determine the need for traffic signals, and maintenance responsibility after the signal is installed.

Discussion ensued regarding other potential traffic signal installations in the County.

**Charter "transition team" letter** – Former Charter Chair Joyce Bowlsbey reviewed the request for the Board to appoint a transition team to create a transition manual for the incoming elected officials.

Discussion ensued relative to the role of the transition team as an independent source to assist with the transition of government from commission to charter.

On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board considered appointing a Charter transition team.

Discussion ensued regarding postponing the decision.

Commissioner Moore withdrew her motion.

On motion made by Commissioner Dunn, seconded by Commissioner Broomell, the Board voted unanimously to postpone the decision to appoint a transition team until the next Commissioners worksession.

**Approval of meeting minutes**

January 25, 2011 Worksession Minutes

January 25, 2011 Closed Session Minutes (amended)

February 1, 2011 Worksession Minutes (amended)

February 1, 2011 Closed Session Minutes

February 1, 2011 Commissioners Meeting Minutes

February 1, 2011 Board of Health Meeting Minutes

February 8, 2011 Worksession Minutes (amended)

February 15, 2011 Commissioners Meeting Minutes

February 15, 2011 Worksession Minutes

February 15, 2011 Closed Session Minutes

Commissioner Dunn made a motion to strike the last portion of a sentence relative to animal control in the February 8, 2011 minutes on page 4 (strike the portion of the sentence after government). He had requested this change at the last meeting and it was not reflected in the revised minutes.

On motion made by Commissioner Broomell, seconded by Commissioner Dunn, the Board voted to approve the changes.

Discussion ensued regarding the request for the change to the February 8, 2011 minutes.

President Mullin called for a vote: Mullin – Y, Broomell – Y, Moore – no vote, Dunn – Y, Hodge – N. Motion carried 3 – 2.

Discussion ensued regarding the amendments to the January 25, 2011 closed session meeting minutes.

President Mullin called for another vote to approve the amended meeting minutes. VOTE: Mullin – Y, Broomell – Y, Moore – no vote, Dunn – Y, Hodge – no vote.

Discussion ensued regarding the motion on the floor, vote, and the proposed changes to the meeting minutes.

On motion made by Commissioner Moore, seconded by Commissioner Broomell, the Board voted on the January 25, 2011 closed session minutes to strike the first paragraph and keep the second paragraph provided by Commissioner Moore on page 4. Vote: Mullin – Y, Broomell – Y, Moore – Y, Dunn – Y, Hodge – N. Motion carried 4 to 1.

### **Evening meeting agenda review**

Staff reviewed the items on the evening meeting agenda.

### **Purchase of Development Rights Program- Information briefing**

Planning and Zoning staff Eric Shertz reviewed the purchase of the development rights program for Cecil County.

Discussion ensued regarding the number of applicants in the program, funding for the program, potential land survey requirements, participation of the land trust organization in the process, the application ranking process, and adding financial information to the website.

## **2011 NACO County Showcase Program Agreement with CGI Communications to produce a series of streaming on line videos highlighting Cecil County**

Director Vernon Thompson reviewed the agreement, which would be a no cost enhancement to our website. He advised that Board that Counsel Wilson has reviewed and recommended minor changes to the agreement.

On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board voted unanimously to approve the agreement.

### **Draft" workforce housing" project support letter**

County Administrator Wein reviewed the multiple requests the Board received for a letter of support for workforce housing projects.

Discussion ensued regarding the intent of the support letter relative to developer accountability to follow through with the proposed project amenities.

The Board concurred to authorize the support letter for the multiple workforce housing projects.

### **Route 222/I-95 infrastructure improvement planning public informational process**

County Administrator Wein reviewed the proposed information process relative to sending letters to property owners.

Director Thompson reviewed the proposed letter, and advised the Board that the State has not scheduled the next public meeting, which the public can attend. The presentation and minutes from the last two State meetings will be made available on our website.

Discussion ensued regarding the list of proposed improvements through WILMAPCO that affect Cecil County.

### **Correspondence to Robert Powell regarding creation of "Airport Authority"**

County Administrator Wein reviewed the letter relative to the Boards' direction for establishing an Airport Authority.

Discussion ensued regarding the proposal submitted from the Cecil Airport relating to the establishment of an Airport Authority.

On motion made by President Mullin, seconded by Commissioner Dunn, the Board voted to proceed with sending the letter as presented to the airport officials. VOTE: Mullin - Y, Moore - N, Dunn - Y, Broomell - Y, Hodge - N. Motion carried 3 to 2.

### **Draft bid#11-39-Bottled Water and Supplies**

Purchasing Agent Pyle reviewed the draft bid for bottled water and supplies.

Discussion ensued relative to the cost of bottled water and providing water access to all county employees.

The Board concurred to authorize the Purchasing Department to proceed with advertising the draft bid for bottled water and supplies.

## **Legislative report**

Commissioner Moore provided the Board with a legislative update.

## **Budget briefing**

Budget Manager Whiteford updated the Board on the preliminary general budget information.

Discussion ensued regarding requesting a waiver of the maintenance of effort, proposed new positions, and the constant yield tax rate.

## **Commissioner items**

Commissioner Dunn commented on the upcoming Comprehensive Rezoning hearing.

Commissioner Broomell commented on the segmented audio recordings for the worksession meetings, improved technology relative to accessing maps from our website, and the next Local Development Council meeting.

Commissioner Moore commented on the County's multi-year LDC plan.

Commissioner Hodge had no comments.

President Mullin had no comments.

## **ADJOURNMENT**

**10:52 a.m.** On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board voted unanimously to adjourn the meeting.

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